

VIETNAM MACHINE INVESTMENT DEVELOPMENT JOINT STOCK COMPANY



THE COMPANY CHARTER

VIETNAM MACHINE INVESTMENT DEVELOPMENT JOINT STOCK COMPANY

(Amendment No.: ...)

(Issued together with Resolution No. /... /2025 of

General Meeting of Shareholders of Vietnam Machine Investment Development Joint Stock Company)

Hanoi, date ___ month ___ year 2025

TABLE OF CONTENTS

CHAPTER I	5
DEFINITION OF TERMS IN THIS COMPANY CHARTER	5
Article 1. Definitions	5
CHAPTER II	6
NAME, TYPE, HEAD OFFICE, LEGAL REPRESENTATIVE, BRANCHES, REPRESENTATIVE OFFICES, AND OPERATING TERM OF THE COMPANY	6
Article 2. Name, Type, Head Office, Legal Representative, Branches, Representative Offices and Operating Term of the Company	s, 6
CHAPTER III	7
OBJECTIVES, BUSINESS SCOPE, AND OPERATIONS OF THE COMPANY	7
Article 3. Business Objectives of the Company	7
Article 4. Business Scope and Operations	7
CHAPTER IV	7
REGISTERED CAPITAL AND SHARES	7
Article 5. Registered Capital, Shares, and Other Securities	7
Article 6. Share Certificates	8
Article 7. Other Securities Certificates	8
Article 8. Transfer of Shares	9
Article 9. Share Forfeiture	9
CHAPTER V	9
CORPORATE GOVERNANCE STRUCTURE	9
Article 10. Corporate Governance Structure	9
CHAPTER VI	10
SHAREHOLDERS AND THE GENERAL MEETING OF SHAREHOLDERS	10
Article 11. Rights of Shareholders	10
Article 12. Obligations of Shareholders	11
Article 13. General Meeting of Shareholders	12
Article 14. Rights and Obligations of the General Meeting of Shareholders	13
Article 15. Authorized Representative	16
Article 16. Convening the General Meeting of Shareholders, Meeting Agenda and Contents, a Meeting Invitation	and 16
Article 17. Exercising the Right to Attend the General Meeting of Shareholders	17
Article 18. Conditions for Holding the General Meeting of Shareholders	18
Article 19. Proceedings for Conducting Meetings and Voting at the General Meeting of Shareholders	18
Article 20. Forms of Adopting Resolutions by the General Meeting of Shareholders	20

Article 21. Conditions for Adoption of Resolutions by the General Meeting of Shareholders	20
Article 22. Authority and Procedures for Collecting Written Opinions from Shareholders to Adopt Resolutions of the General Meeting of Shareholders	21
Article 23. Resolutions and Minutes of the General Meeting of Shareholders	23
Article 24. Request for Revocation of Resolutions of the General Meeting of Shareholders	24
Article 25. Effectiveness of Resolutions of the General Meeting of Shareholders	24
CHAPTER VII	24
BOARD OF DIRECTORS AND MEMBERS OF BOARD OF DIRECTORS	24
Article 26. Composition and Term of Members of the Board of Directors	24
Article 27. Rights and Duties of the Board of Directors	26
Article 28. Chairperson and Vice Chairperson of the Board of Directors	29
Article 29. Meetings of the Board of Directors	30
Article 30. Minutes of the Board of Directors Meetings	32
Article 31. Person in Charge of Corporate Governance and Company Secretary	33
CHAPTER VIII	34
AUDIT COMMITTEE AND MEMBERS OF THE AUDIT COMMITTEE	34
Article 32. Composition of the Audit Committee	34
Article 33. Rights and Responsibilities of the Audit Committee	35
Article 34. Meetings of the Audit Committee	36
Article 35. Report on the Activities of Independent Board Members in the Audit Committee the Annual General Meeting of Shareholders	at 36
CHAPTER IX	36
DIRECTOR	37
Article 36. Organizational Structure of Executive Body	37
Article 37. Company Executives	37
Article 38. Directors	37
CHAPTER X	38
PREVENTION OF CONFLICTS OF INTEREST	38
Article 39. Duty of Diligence	38
Article 40. Duty of Honesty and Avoidance of Conflicts of Interest	38
Article 41. Approval of Contracts and Transactions Between the Company and Related Person	ons 39
Article 42. Liability for Damages and Indemnity	40
CHAPTER XI	41
RIGHT TO INSPECT COMPANY BOOKS AND RECORDS	41
Article 43. Right to Inspect Books and Records	41
CHAPTER XII	41
EMPLOYEES AND TRADE LINION	41

Article 44. Employees and Trade Union	41
CHAPTER XIII	42
PROFIT DISTRIBUTION	42
Article 45. Dividend Payment	42
CHAPTER XIV	42
BANK ACCOUNTS, FISCAL YEAR AND ACCOUNTING SYSTEM	42
Article 46. Bank Accounts	43
Article 47. Fiscal Year	43
Article 48. Accounting System	43
CHAPTER XV	43
FINANCIAL STATEMENTS, ANNUAL REPORTS AND INFORMATION DISCLOSURE RESPONSIBILITIES	E 43
Article 49. Annual, Semi-Annual and Quarterly Financial Statements	43
Article 50. Annual Reports	43
CHAPTER XVI	43
AUDITING OF THE COMPANY	43
Article 51. Auditing	43
CHAPTER XVII	44
COMPANY SEAL	44
Article 52. Company Seal	44
CHAPTER XVIII	44
DISSOLUTION	44
Article 53. Cases and Conditions for Dissolution of the Company	44
Article 54. Procedures for Dissolution	44
Article 55. Liquidation	44
CHAPTER XIX	45
INTERNAL DISPUTE RESOLUTION	45
Article 56. Internal Dispute Resolution	45
CHAPTER XX	45
AMENDMENTS AND SUPPLEMENTS TO THIS COMPANY CHARTER	45
Article 57. Amendments and Supplements to this Company Charter	45
Chapter XXI	46
EFFECTIVE DATE	46
Article 58. Effective Date	46
APPENDIX 1	47
LIST OF BUSINESS LINES OF THE COMPANY	47

CHAPTER I

DEFINITION OF TERMS IN THIS COMPANY CHARTER

Article 1. Definitions

- 1. In this Company Charter, the following terms shall be understood as follows:
 - a. "Shareholder" means an individual or organization that owns at least one share of the Company.
 - b. "Enterprise Law" means the Enterprise Law No. 59/2020/QH14 passed by the National Assembly on June 17, 2020, including guiding documents and any amendments, supplements, or replacements (if any)
 - c. "Securities Law" means the Securities Law No. 54/2019/QH14 passed by the National Assembly on November 26, 2019, including guiding documents and any amendments, supplements, or replacements (if any).
 - d. "Electronic Transactions Law" means the Electronic Transactions Law No. 20/2023/QH15 passed by the National Assembly on June 22, 2023, including guiding documents and any amendments, supplements, or replacements (if any).
 - e. "Establishment Date" means the date on which the Company was first granted the Business Registration Certificate March 5, 2010.
 - f. "Related Person" means any individual or organization as defined in Clause 23, Article 4 of the Enterprise Law and Clause 46, Article 4 of the Securities Law.
 - g. "Authorized Representative" means a person authorized by an institutional Shareholder to exercise its Shareholder rights and obligations as prescribed by Law.
 - h. "Proxy Holder" means a person authorized by a Shareholder (individual or organization) or the Authorized Representative of an institutional Shareholder to attend and vote at the General Meeting of Shareholders in the forms specified in this Company Charter and the Enterprise Law.
 - i. "Executive" means the Director, Deputy Directors (if any), and the Chief Accountant.
 - j. "Manager" means the Chairperson of the Board of Directors, members of the Board of Directors, and the Director.
 - k. "Law" refers to all legal normative documents as defined in the Law on Promulgation of Legal Documents No. 64/2025/QH15 passed by the National Assembly on February 19, 2025, including any amendments, supplements, or replacements (if any), as well as all laws and regulations in effect, whether written or unwritten, at the place where the Company is listed or has its shares registered for trading, including the regulations of the Stock Exchange.
 - 1. "Stock Exchange" means the stock exchange where the Company is listed or has its shares registered for trading.
 - m. "Independent Member of the Board of Directors" means a member of the Board of Directors who meets the independence requirements stipulated by Law.

- n. "Operating Term" means the operating term of the Company as specified in Article 2 of this Company Charter.
- o. "Vietnam" means the Socialist Republic of Vietnam.
- p. "Registered Capital" means the total par value of all types of shares sold by the Company.
- 2. In this Company Charter, references to a regulation or document shall include any amendments, supplements, or replacement versions of such regulation or document.
- 3. Titles (chapters, articles of this Company Charter) are used for convenience and shall not affect the content of this Company Charter.
- 4. "Person" shall include both individuals and organizations.

CHAPTER II

NAME, TYPE, HEAD OFFICE, LEGAL REPRESENTATIVE, BRANCHES, REPRESENTATIVE OFFICES, AND OPERATING TERM OF THE COMPANY

Article 2. Name, Type, Head Office, Legal Representative, Branches, Representative Offices, and Operating Term of the Company

- 1. Company Name:
 - Name in Vietnamese: CÔNG TY CỔ PHẦN ĐẦU TƯ PHÁT TRIỂN MÁY VIỆT NAM
 - Name in English: VIETNAM MACHINE INVESTMENT DEVELOPMENT JOINT STOCK COMPANY
 - Abbreviated Company Name: VIMID., JSC
- 2. The Company is a joint-stock company with legal entity status in accordance with the laws of Vietnam. Shareholders are only liable for the Company's debts and other property obligations within the scope of the capital they have contributed to the Company.
- 3. Registered Head Office of the Company:
 - Address: BT1-07, An Hung New Urban Area, To Huu Street, Duong Noi Ward, Ha Dong District, Hanoi City, Vietnam
 - Telephone: (84 24) 6666 1788
 - Website: https://www.vimid.vn/
- 4. Legal Representative of the Company:
 - a. The Company has one legal representative. The Chairperson of the Board of Directors is the legal representative of the Company.
 - b. The legal representative acts on behalf of the Company to exercise rights and fulfill obligations arising from the Company's transactions, represents the Company as a claimant, plaintiff, defendant, or a party with related rights and obligations before arbitration, courts, and performs other rights and obligations as stipulated by Law and this Company Charter.

- 5. The Company may establish branches and representative offices domestically or abroad to pursue its business objectives in accordance with resolutions of the Board of Directors and within the limits permitted by Law.
- 6. Unless the Company is dissolved as stipulated in Article 53 of this Company Charter, the Company's operating term is indefinite from the Date of Incorporation.

CHAPTER III

OBJECTIVES, BUSINESS SCOPE, AND OPERATIONS OF THE COMPANY

Article 3. Business Objectives of the Company

- 1. The Company's business sectors are specified in Appendix 1 attached to this Company Charter. This Appendix forms an integral part of this Company Charter.
- 2. Business objectives of the Company: The Company is established to conduct business activities in the fields specified in Clause 1 of this Article.

Article 4. Business Scope and Operations

- 1. The Company is permitted to conduct all business activities as stipulated in this Company Charter, in compliance with the Law, and to take appropriate measures to achieve its objectives.
- 2. The Company may engage in other business sectors not prohibited by Law, provided that such business activities are approved by the General Meeting of Shareholders.

CHAPTER IV

REGISTERED CAPITAL AND SHARES

Article 5. Registered Capital, Shares, and Other Securities

- 1. The Registered Capital of the Company is VND 215,250,000,000 (two hundred fifteen billion, two hundred fifty million Vietnamese Dong). The total registered capital of the Company is divided into 21,525,000 (twenty-one million, five hundred twenty-five thousand) shares with a par value of VND 10,000 (ten thousand Vietnamese Dong) per share.
- 2. The Company may increase or decrease its Registered Capital upon approval by the General Meeting of Shareholders and in accordance with the provisions of the Law.
- 3. All shares of the Company as of the date of adoption of this Company Charter are ordinary shares. The rights and obligations attached to ordinary shares are stipulated in Article 11 of this Company Charter.
- 4. The Company may issue preferred shares upon approval by the General Meeting of Shareholders and in compliance with the Law.
- 5. Ordinary shares must be offered on a priority basis to existing Shareholders in proportion to their ownership of ordinary shares in the Company, unless otherwise decided by the General Meeting of Shareholders. Any shares not subscribed by Shareholders shall be determined by the Board of Directors. The Board of Directors may allocate such shares to other Shareholders or third parties under terms and conditions that are not more favorable than those offered to existing Shareholders, unless otherwise approved by the General Meeting of Shareholders.

- 6. The issuance of additional ordinary shares and their offering to all existing Shareholders in proportion to their shareholding ratio shall be conducted in accordance with the Securities Law and other relevant legal provisions.
- 7. The Board of Directors shall determine the offering price for shares within the authorized shares available for sale. The offering price shall not be lower than the market price at the time of issuance or the book value recorded in the Company's latest financial statements, except in the following cases:
 - a. Shares are offered for the first time to individuals or entities who are not founding Shareholders;
 - b. Shares are offered to all Shareholders in proportion to their shareholding ratio in the Company;
 - Shares are offered to brokers or underwriters. In this case, the amount of the discount or the specific discount rate must be approved by the General Meeting of Shareholders;
 - d. Shares are offered to (i) convert convertible loans, convertible bonds, or other securities issued by the Company that can be converted into ordinary shares, (ii) fulfill stock options (including stock options granted to employees), put options, or warrants that the Company has committed to, or (iii) fulfill other commitments of the Company;
 - e. Other cases as decided by the General Meeting of Shareholders, stipulated by Law, or permitted by a competent state authority.
- 8. The Company may repurchase shares that it has previously issued in accordance with the provisions of this Company Charter and applicable Laws.
- 9. The Company may issue secured and unsecured bonds. Upon approval by the General Meeting of Shareholders, the Company may issue convertible bonds and bonds with warrants. Upon approval by the Board of Directors, the Company may issue other types of bonds.
- 10. The Company may also issue other types of securities as determined by the General Meeting of Shareholders.

Article 6. Share Certificates

- 1. Shareholders of the Company shall be issued a share certificate or a certificate of share ownership in either physical form or electronic data form (hereinafter collectively referred to as "share certificate"), corresponding to the number and type of shares they own.
- 2. A physical share certificate must bear the Company's seal and be signed by the legal representative of the Company in accordance with the provisions of the Enterprise Law. An electronic share certificate shall comply with the provisions of the Electronic Transactions Law and other relevant legal regulations. The share certificate must specify the number and type of shares held by the Shareholder, the full name of the holder, and other information as required by the Enterprise Law.
- 3. In case a share certificate is lost, torn, destroyed, or otherwise rendered unusable, the Shareholder may request the Company to issue a replacement share certificate in accordance with the provisions of the Enterprise Law.

Article 7. Other Securities Certificates

Bond certificates, bond ownership certificates, or other securities certificates issued by the Company (excluding offering letters, temporary certificates, and similar documents) shall be issued with the signature of the legal representative and the Company's seal, if issued in physical form.

Article 8. Transfer of Shares

- 1. All shares shall be freely transferable, except as otherwise provided in this Company Charter and the Law. Listed shares or shares registered for trading on the Stock Exchange shall be transferred in accordance with the regulations on securities and the stock market and the rules of the Stock Exchange.
- 2. Unpaid shares shall not be transferred and shall not enjoy related shareholder rights, including but not limited to the right to receive dividends, the right to receive bonus shares issued from owners' equity, the right to subscribe to newly issued shares, and other rights as prescribed by the Law.

Article 9. Share Forfeiture

- 1. In the event that a Shareholder fails to fully and timely pay for the subscribed shares, the Board of Directors shall issue a payment notice to the Shareholder, requiring them to settle the outstanding amount along with late payment interest. The interest shall be calculated at the highest permissible rate at the time of calculation, applied to the outstanding amount. The Shareholder shall be liable, up to the total par value of the subscribed shares, for any financial obligations of the Company arising due to non-payment. Interest shall accrue from the date of the notice until the full amount is paid.
- 2. The payment notice must specify the new payment deadline (which shall be at least seven days from the date of notice), the payment location, and the payment method. The notice must clearly state that failure to pay as required shall result in the forfeiture of the unpaid shares.
- 3. If the Shareholder fails to fulfill the requirements stated in the notice within the specified time, the Board of Directors shall have the authority to forfeit the unpaid shares.
- 4. Forfeited shares shall be considered as shares available for sale. The Board of Directors may either sell or reallocate these shares directly or authorize their distribution under such terms and conditions as it deems appropriate.
- 5. A Shareholder whose shares have been forfeited shall lose their shareholder status with respect to those shares but shall remain liable, up to the total par value of the subscribed shares, for any financial obligations of the Company at the time of forfeiture, as determined by the Board of Directors. The Shareholder must also pay the interest on the outstanding amount as stipulated in Clause 1 of this Article. The Board of Directors shall have the full authority to enforce full payment at the time of forfeiture or may decide to waive or reduce the payment obligation either partially or entirely.
- 6. A forfeiture notice shall be sent to the Shareholder before the forfeiture takes effect. The forfeiture shall remain valid even if there are errors or negligence in sending the notice.

CHAPTER V

CORPORATE GOVERNANCE STRUCTURE

Article 10. Corporate Governance Structure

The corporate governance structure of the Company consists of:

- 1. The General Meeting of Shareholders;
- 2. The Board of Directors and the Audit Committee under the Board of Directors; and
- 3. The Director.

CHAPTER VI

SHAREHOLDERS AND THE GENERAL MEETING OF SHAREHOLDERS

Article 11. Rights of Shareholders

- 1. Shareholders are co-owners of the Company and have rights and obligations corresponding to the number and type of shares they own. Shareholders are only liable for the Company's debts and other financial obligations within the scope of their contributed capital.
- 2. Holders of ordinary shares shall have the following rights:
 - a. To attend and speak at General Meetings of Shareholders and to exercise voting rights directly, through a Proxy Holder, or via other forms permitted by this Company Charter and relevant Laws. Each ordinary share carries one voting right; Each ordinary share carries one voting right;
 - b. To receive dividends at the rate determined by the General Meeting of Shareholders;
 - c. To freely transfer fully paid shares in accordance with this Company Charter and applicable Laws;
 - d. To have pre-emptive rights to purchase newly issued shares in proportion to their ordinary shareholding unless otherwise decided by the General Meeting of Shareholders:
 - e. To review, inspect, and extract their personal information from the list of eligible Shareholders attending the General Meeting of Shareholders and request corrections of any inaccurate information;
 - f. To review, inspect, extract, or copy this Company Charter, meeting minutes of the General Meeting of Shareholders, and resolutions of the General Meeting of Shareholders:
 - g. In the event of dissolution or bankruptcy of the Company, to receive a portion of the remaining assets corresponding to their contributed capital after the Company has fulfilled its obligations to creditors and preferred shareholders as prescribed by Law;
 - h. To request the Company to repurchase their shares in cases stipulated by this Company Charter and the Enterprise Law;
 - To be treated equally. Each share of the same type grants equal rights, obligations, and benefits to its holder. If the Company issues preferred shares, the rights and obligations associated with such shares must be approved by the General Meeting of Shareholders and fully disclosed to all Shareholders;

- j. To access full periodic and extraordinary information disclosures made by the Company in accordance with the Law;
- k. To have their lawful rights and interests protected and to request the suspension or annulment of resolutions or decisions of the General Meeting of Shareholders or Board of Directors in accordance with the Enterprise Law;
- 1. To exercise other rights as prescribed by Law and this Company Charter.
- 3. A Shareholder or a group of Shareholders holding at least 5% of the total ordinary shares shall have the following rights:
 - a. To request the Board of Directors to convene a General Meeting of Shareholders in the following cases:
 - When the Board of Directors seriously violates the rights of Shareholders, the duties of Managers, or makes decisions beyond its authorized powers; or
 - Other cases as prescribed in this Company Charter.
 - b. A request to convene a General Meeting of Shareholders must be made in writing and must include the following details: Full name, contact address, nationality, and legal identification number of the Shareholder (if an individual); Name, business registration number or legal identification number of the organization, and registered office address (if an organization); The number of shares held and the registration date of each Shareholder; The total number of shares held by the group of Shareholders and their percentage of ownership in the Company's total shares; The basis and reasons for requesting the General Meeting of Shareholders. The request must be accompanied by supporting documents and evidence regarding the violations of the Board of Directors, the extent of the violations, or the decisions exceeding its authority.
 - c. To review, inspect, and extract the minutes and resolutions of the Board of Directors, semi-annual and annual financial statements, contracts and transactions that require Board of Directors' approval, and other relevant documents, except for those related to the Company's trade secrets and business secrets;
 - d. To propose matters to be included in the agenda of the General Meeting of Shareholders. Such proposals must be in writing and submitted to the Company at least five (5) working days before the opening date of the meeting. The proposal must clearly state the name of the Shareholder, the number of each type of shares owned, and the proposed agenda item; and
 - e. To exercise other rights as stipulated in this Company Charter and by Law.
- 4. A Shareholder or a group of Shareholders holding at least 10% of the total ordinary shares shall have the right to nominate candidates for the Board of Directors, in accordance with Clause 2, Article 26 of this Company Charter

Article 12. Obligations of Shareholders

Shareholders shall have the following obligations:

- 1. To comply with this Company Charter and the internal management regulations of the Company, and to abide by the resolutions and decisions of the General Meeting of Shareholders and the Board of Directors.
- 2. To fully and timely pay for the shares they have committed to purchase.

- 3. Not to withdraw contributed capital in the form of ordinary shares from the Company in any manner, except when such shares are repurchased by the Company or transferred to another party. If a Shareholder withdraws part or all of their contributed capital in violation of this Clause, the Shareholder and any related beneficiaries within the Company shall be jointly liable for the Company's debts and other financial obligations up to the value of the withdrawn shares, as well as for any damages incurred.
- 4. To maintain confidentiality of the information provided by the Company as stipulated in this Company Charter and by Law; to use the provided information only for exercising and protecting their legal rights and interests; and to strictly prohibit the dissemination, copying, or forwarding of such information to any third party.
- 5. To attend the General Meeting of Shareholders and exercise their voting rights through the following methods:
 - a. Attending and voting directly at the meeting;
 - b. Authorizing another individual or organization to attend and vote on their behalf;
 - c. Attending and voting via online conferences, electronic voting, or other electronic means;
 - d. Submitting a voting ballot to the meeting via guaranteed express delivery to the Company's head office or by sending a scanned version of the voting ballot to the designated email address, as notified by the Company at least one (01) working day before the meeting date.
- 6. To bear personal liability if acting on behalf of the Company in any of the following cases:
 - a. Violating the law;
 - b. Conducting business or transactions for personal gain or for the benefit of another organization or individual;
 - c. Settling undue debts before financial risks arise for the Company.
- 7. To fulfill all other obligations as required by applicable laws.

Article 13. General Meeting of Shareholders

- 1. The General Meeting of Shareholders consists of all Shareholders with voting rights and is the highest decision-making authority of the Company.
- 2. The Annual General Meeting of Shareholders shall be held once per year. In addition to the annual meeting, the General Meeting of Shareholders may be convened for extraordinary meetings. The location of the General Meeting of Shareholders shall be the place where the Chairperson of the meeting attends and must be within the territory of Vietnam. The General Meeting of Shareholders must be held within four (04) months from the end of the fiscal year; however, the Board of Directors may extend this deadline, if necessary, but not beyond six (06) months from the end of the fiscal year. The Annual General Meeting of Shareholders shall not be conducted in the form of collecting written opinions from Shareholders.
- 3. The Board of Directors is responsible for convening the Annual General Meeting of Shareholders and selecting an appropriate venue. The Annual General Meeting of Shareholders shall decide on matters prescribed by Law and this Company Charter, particularly the approval of the audited annual financial statements. If the auditor's report

on the Company's annual financial statements contains material exceptions, an adverse opinion, or a disclaimer of opinion, the Company must invite a representative of the approved auditing firm that conducted the audit to attend the Annual General Meeting of Shareholders, and such representative is obligated to participate in the meeting.

- 4. The Board of Directors must convene an Extraordinary General Meeting of Shareholders in the following cases:
 - a. When the Board of Directors deems it necessary for the benefit of the Company;
 - b. When the number of Board members falls below the quorum required by Law;
 - c. Upon request by a Shareholder or a group of Shareholders as specified in Clause 3, Article 11 of this Company Charter; and
 - d. Other cases as prescribed by Law and this Company Charter.
- 5. Convening an Extraordinary General Meeting of Shareholders:
 - a. The Board of Directors must convene the General Meeting of Shareholders within sixty (60) days from the date when the number of Board members falls below the minimum required by Law or from the date of receiving a request for a meeting as specified in Point c, Clause 4, Article 13 of this Company Charter. If the Board of Directors fails to convene the meeting, the Chairperson of the Board and the members of the Board of Directors shall be liable for any damages incurred by the Company.
 - b. If the Board of Directors fails to convene the General Meeting of Shareholders as specified in Point a, Clause 5, Article 13, the Shareholder or group of Shareholders as defined in Clause 3, Article 11 of this Company Charter shall have the right to convene the General Meeting of Shareholders on behalf of the Company in accordance with the Enterprise Law.
 - c. All reasonable expenses for convening and conducting the General Meeting of Shareholders shall be paid or reimbursed by the Company. These expenses shall not include costs incurred by Shareholders for attending the meeting, such as accommodation and travel expenses.
 - d. The person convening the General Meeting of Shareholders shall perform the tasks specified in Clause 2, Article 16 of this Company Charter.

Article 14. Rights and Obligations of the General Meeting of Shareholders

- 1. The General Meeting of Shareholders shall have the following rights and obligations:
 - a. To approve the development strategy of the Company;
 - b. To approve the audited annual financial statements of the Company;
 - c. To determine the annual dividend payment rate for each type of share in accordance with the Enterprise Law;
 - d. To decide on the number of members of the Board of Directors;
 - e. To select the auditing firm;
 - f. To elect, dismiss, and remove members of the Board of Directors;

- g. To determine the total remuneration, bonuses, and other benefits for the Board of Directors:
- h. To approve amendments and supplements to this Company Charter;
- i. To decide on the types and quantity of new shares to be issued for each type of share;
- j. To decide on the division, separation, consolidation, merger, or transformation of the Company;
- k. To decide on the dissolution of the Company;
- 1. To review and handle violations by members of the Board of Directors that have caused damage to the Company and/or Shareholders;
- m. To approve investment or asset disposal transactions where the asset value is 35% or more of the total asset value of the Company, as recorded in the latest audited financial statements:
- n. To decide on the Company's repurchase of more than 10% of the total issued shares of each type;
- o. To decide on the Company's execution of contracts and transactions as stipulated in Clause 3, Article 41 of this Company Charter;
- p. To decide on the issuance of convertible bonds or bonds with warrants;
- q. To approve the internal corporate governance regulations and the operation regulations of the Board of Directors; and
- r. To decide on other matters as prescribed by Law and this Company Charter.
- 2. The General Meeting of Shareholders shall discuss and approve the following matters:
 - a. The Company's annual business plan;
 - b. The audited annual financial statements;
 - c. The Board of Directors' corporate governance report and the performance of the Board of Directors and each Board member;
 - d. The Company's business performance report and the performance reports of the Board of Directors and the Director;
 - e. The dividend rate for each class of share;
 - f. The number of members of the Board of Directors;
 - g. The election, dismissal, and removal of members of the Board of Directors;
 - h. The budget or the total remuneration, bonuses, and other benefits for the Board of Directors;
 - i. The approval of the list of approved auditing firms and the selection of an auditing firm to inspect the Company's operations when deemed necessary;
 - j. Amendments and supplements to this Company Charter;
 - k. The classes and quantity of new shares to be issued for each class of shares;

- 1. The division, separation, consolidation, merger, or transformation of the Company;
- m. The reorganization or dissolution (liquidation) of the Company and the appointment of liquidators;
- n. Decisions on investment or asset disposals with a value of 35% or more of the total asset value, as recorded in the latest financial statements;
- o. Decisions on the Company's repurchase of more than 10% of the total issued shares of each class;
- p. The Company's execution of contracts and transactions with the entities specified in Clause 1, Article 167 of the Enterprise Law, with a transaction value equal to or greater than 35% of the Company's total asset value, as recorded in the latest financial statements;
- q. Approval of the following transactions:
 - (i) Granting loans or providing guarantees to members of the Board of Directors, the Director, or other managers who are not Shareholders, as well as to individuals or entities related to them;
 - (ii) Transactions with a value of 35% or more, or transactions that result in a total transaction value within 12 months reaching 35% or more of the Company's total asset value, as recorded in the latest financial statements, between the Company and any of the following entities:
 - Members of the Board of Directors, the Director, other managers, and their related persons;
 - Shareholders, authorized representatives of Shareholders who own more than 10% of the Company's total ordinary share capital, and their related persons;
 - Enterprises related to the entities specified in Clause 2, Article 164 of the Enterprise Law;
 - (iii) Loan agreements or asset sales contracts with a value exceeding 10% of the total asset value, as recorded in the latest audited financial statements, between the Company and a Shareholder holding at least 51% of the total voting shares, or such Shareholder's related persons;
- r. Approval of internal corporate governance regulations and the Board of Directors' operation regulations; and
- s. Other matters as stipulated by Law and this Company Charter.
- 3. Shareholders shall not participate in voting in the following cases:
 - a. Contracts specified in Clause 1, Article 14 of this Company Charter, where the Shareholder or their related person is a party to the contract; and
 - b. The Company's repurchase of shares from such Shareholder or their related person, except in cases where the share repurchase is conducted proportionally among all Shareholders or through order matching or a public tender offer on the Stock Exchange.
- 4. All resolutions and matters included in the meeting agenda must be discussed and voted on at the General Meeting of Shareholders.

Article 15. Authorized Representative

- 1. The Authorized Representative of a Shareholder that is an organization shall be appointed in writing in accordance with the Law and shall act on behalf of that Shareholder to exercise rights and fulfill obligations as prescribed in this Company Charter and the Enterprise Law.
- 2. The appointment of an Authorized Representative shall comply with the following provisions:
 - a. A Shareholder that is an organization holding at least 5% but less than 10% of the total ordinary shares may appoint a maximum of two (02) Authorized Representatives.
 - b. A Shareholder that is an organization holding at least 10% of the total ordinary shares may appoint a maximum of three (03) Authorized Representatives.
- 3. If a Shareholder that is an organization appoints multiple Authorized Representatives, it must specify the number of shares allocated to each Authorized Representative. If the Shareholder fails to specify the allocation, the shares shall be equally distributed among all Authorized Representatives.
- 4. The written authorization for the Authorized Representative must be notified to the Company and shall only take effect from the date the Company receives the document. The authorization document must contain the following essential details:
 - a. The name of the organization, its business registration number, establishment number, securities trading code, shareholder code, and registered office address, in the case of a Shareholder that is an organization;
 - b. The number of Authorized Representatives, the number of shares represented, and the corresponding ownership percentage for each Authorized Representative;
 - c. The full name, contact address, nationality, and legal identification document number of each Authorized Representative;
 - d. The term of authorization for each Authorized Representative, including the effective date of representation; and
 - e. The full name and signatures of each Authorized Representative and the legal representative of the Shareholder.

Article 16. Convening the General Meeting of Shareholders, Meeting Agenda and Contents, and Meeting Invitation

- 1. The Board of Directors shall convene the Annual General Meeting of Shareholders and Extraordinary General Meetings of Shareholders. The General Meeting of Shareholders may also be convened in the cases specified in Points b and c, Clause 4, Article 13 of this Company Charter.
- 2. The person convening the General Meeting of Shareholders shall perform the following tasks:
 - a. Prepare the list of Shareholders eligible to attend the meeting and announce information regarding the final registration date for the list of eligible Shareholders at least twenty (20) days before that date. The list of eligible Shareholders must be finalized no more than ten (10) days before the meeting invitations are sent;

- b. Provide information and handle complaints related to the list of Shareholders;
- c. Establish the agenda and meeting contents;
- d. Prepare documents for the meeting;
- e. Draft resolutions of the General Meeting of Shareholders according to the planned agenda, and prepare a list of candidates along with detailed information in case of elections for the Board of Directors;
- f. Determine the time and venue of the meeting;
- g. Send meeting invitations to all eligible Shareholders in accordance with this Company Charter; and
- h. Perform other necessary tasks related to the organization of the meeting.
- 3. The meeting invitation shall be sent to all eligible Shareholders and simultaneously published via the State Securities Commission of Vietnam, the Stock Exchange, and the Company's website. The meeting invitation must be sent at least twenty-one (21) days before the date of the General Meeting of Shareholders in a manner that ensures delivery to the Shareholder's contact address. The meeting invitation, agenda of the General Meeting of Shareholders, documents related to the matters to be voted on, and draft resolutions shall be published on the Company's website. The meeting invitation shall specify the Company's website address to enable Shareholders to access the meeting documents.
- 4. Shareholders or groups of Shareholders as defined in Clause 3, Article 11 of this Company Charter have the right to propose additional agenda items for the General Meeting of Shareholders. The proposal must be in writing and submitted to the Company at least five (5) working days before the meeting date. The proposal must clearly state the Shareholder's name, the number and class of shares owned, and the proposed agenda item.
- 5. If the person convening the General Meeting of Shareholders rejects a proposal under Clause 4, Article 16, they must provide a written response no later than two (2) working days before the meeting, stating the reason for the rejection. The person convening the General Meeting of Shareholders may only reject a proposal in the following cases:
 - a. The proposal does not comply with the requirements in Clause 4, Article 16 of this Company Charter;
 - b. At the time of the proposal, the Shareholder or group of Shareholders does not hold at least 5% of the total ordinary shares of the Company; or
 - c. The proposed issue does not fall within the authority of the General Meeting of Shareholders.
- 6. The person convening the General Meeting of Shareholders must accept and include proposals submitted under Clause 4, Article 16 in the proposed meeting agenda, unless the proposal is rejected under Clause 5, Article 16. The proposal shall be officially added to the agenda and meeting contents if approved by the General Meeting of Shareholders.

Article 17. Exercising the Right to Attend the General Meeting of Shareholders

1. Shareholders and Authorized Representatives of institutional Shareholders may attend the General Meeting of Shareholders in person, authorize a Proxy Holder in writing, or participate through one of the methods specified in Clause 3 of this Article.

- 2. The authorization for an individual or organization to attend the General Meeting of Shareholders must be made in writing. The Power of Attorney shall be prepared in accordance with civil law provisions and must clearly state the full name of the Proxy Holder, the number of shares represented, and other necessary details as announced by the Company. If multiple Proxy Holders are appointed, the number of shares allocated to each Proxy Holder must be specified. The Proxy Holder must present the authorization document when registering for the meeting before entering the meeting room.
- 3. A Shareholder shall be deemed to have attended and voted at the General Meeting of Shareholders in the following cases:
 - a. Attending and voting directly at the meeting;
 - b. Authorizing another person to attend and vote at the meeting;
 - c. Attending and voting through online conferences or electronic means, electronic voting, or other electronic forms;
 - d. Submitting a voting ballot to the meeting via mail, fax, or email.
- 4. The Board of Directors shall issue regulations on online meetings and electronic voting in cases where the General Meeting of Shareholders is conducted via online conferences or electronic means, with or without electronic voting or other digital forms.

Article 18. Conditions for Holding the General Meeting of Shareholders

- 1. The General Meeting of Shareholders shall be conducted when Shareholders representing more than 51% of the total voting shares of the Company are in attendance.
- 2. If the required Shareholder quorum specified in Clause 1, Article 18 is not met within sixty (60) minutes from the scheduled start time, the meeting convenor must cancel the meeting. The second meeting invitation must be sent within thirty (30) days from the originally scheduled meeting date. The second General Meeting of Shareholders shall be conducted if Shareholders representing at least 33% of the total voting shares of the Company are in attendance.
- 3. If the second General Meeting of Shareholders cannot be conducted due to insufficient Shareholders as required in Clause 2, Article 18 within one hundred twenty (120) minutes from the scheduled start time, the third meeting invitation must be sent within twenty (20) days from the originally scheduled second meeting date. In this case, the third General Meeting of Shareholders shall proceed regardless of the number of attending Shareholders and shall have the authority to decide on all matters originally proposed for approval at the first meeting.
- 4. At the request of the Chairperson of the meeting, the General Meeting of Shareholders shall have the right to modify the meeting agenda, as specified in Clause 3, Article 16 of this Company Charter.

Article 19. Proceedings for Conducting Meetings and Voting at the General Meeting of Shareholders

1. On the day of the General Meeting of Shareholders, the Company must carry out the Shareholder registration process and continue the registration until all eligible Shareholders present have completed their registration.

- During Shareholder registration, the Company shall issue one or more voting ballots to each Shareholder or Proxy Holder with voting rights. These ballots shall include the full name of the Shareholder, the full name of the Proxy Holder, and the number of votes assigned to that Shareholder. When voting at the General Meeting of Shareholders, the Shareholder or Proxy Holder shall mark their approval, disapproval, or abstention for each matter to be voted on or indicate the number of shares they allocate to each Board of Directors candidate on the voting ballot. The vote counting results shall be announced immediately at the General Meeting of Shareholders by the Vote Counting Committee upon completion of the vote count. The General Meeting of Shareholders shall elect the Vote Counting Committee based on the recommendation of the Chairperson of the meeting.
- 3. Shareholders arriving late to the General Meeting of Shareholders shall have the right to register immediately and participate in the meeting, including voting, from the moment they complete their registration. The Chairperson shall not be obligated to pause the meeting to allow late-arriving Shareholders to register. Any voting sessions conducted before the arrival of the late Shareholders shall remain valid and unaffected.
- 4. The Chairperson of the Board of Directors or a Board member authorized by the Chairperson shall preside over the Annual General Meeting of Shareholders and other General Meetings of Shareholders convened by the Board of Directors. If the Chairperson of the Board of Directors is absent or temporarily unable to perform their duties, the remaining Board members shall elect one among themselves to preside over the meeting by majority vote. If no Board member is available to preside over the meeting, the highest-ranking Board member shall lead the meeting and facilitate the election of a Chairperson from among the attendees. The candidate with the highest number of votes shall be appointed as the Chairperson of the meeting. In other cases, the person who signed the notice convening the General Meeting of Shareholders shall conduct the meeting and facilitate the election of a Chairperson from among the attendees. The candidate with the highest number of votes shall be designated as the Chairperson of the meeting. In the above election cases, the names of the candidates and the number of votes received by each candidate shall be publicly announced. The Chairperson shall appoint one or more persons to act as secretaries for the General Meeting of Shareholders.
- 5. The Chairperson shall have the right to determine the order, procedures, or any unexpected matters arising outside the meeting agenda during the General Meeting of Shareholders.
- 6. The Chairperson may postpone the General Meeting of Shareholders, even if the required quorum is met, to another time and location determined by the Chairperson without requiring approval from the General Meeting of Shareholders, if the Chairperson determines that (a) The attendees do not have sufficient seating accommodations at the meeting venue; or (b) The communication facilities at the meeting venue do not ensure proper participation, discussion, and voting by Shareholders; or (c) Certain attendees are disrupting the meeting, potentially preventing it from being conducted fairly and legally. The postponement period shall not exceed three (03) working days from the originally scheduled meeting date.
- 7. If the Chairperson unlawfully postpones or suspends the General Meeting of Shareholders in violation of Clause 6, Article 19, the General Meeting of Shareholders shall elect another attendee to replace the Chairperson and continue conducting the meeting until its conclusion. The validity of prior votes at the meeting shall not be affected.

- 8. The Chairperson of the General Meeting of Shareholders may take any necessary actions to conduct the meeting properly and orderly or to ensure that the meeting reflects the will of the majority of attending Shareholders.
- 9. The Chairperson of the General Meeting of Shareholders may require Shareholders or Proxy Holders attending the meeting to undergo security screening or comply with other lawful and reasonable security measures. If any Shareholder or Proxy Holder refuses to comply with such security measures, the Chairperson, after careful consideration, may deny or expel the Shareholder or Proxy Holder from the General Meeting of Shareholders.
- 10. After careful consideration, the Chairperson may take appropriate measures to:
 - a. Arrange seating at the main meeting venue;
 - b. Ensure the safety of all attendees at the meeting venue; and
 - c. Facilitate Shareholders' participation (or continued participation) in the General Meeting of Shareholders.

The Chairperson of the General Meeting of Shareholders shall have full authority to modify the aforementioned measures and implement any necessary measures as deemed appropriate. The applied measures may include issuing admission tickets or using other alternative methods.

11. Clauses 1 to 10 of Article 19 shall also apply to General Meetings of Shareholders conducted via online conferences, electronic meetings, electronic voting, or other digital formats. Resolutions adopted at General Meetings of Shareholders held via online or electronic voting shall have the same legal validity as resolutions adopted at in-person meetings.

Article 20. Forms of Adopting Resolutions by the General Meeting of Shareholders

The General Meeting of Shareholders shall approve all resolutions within its authority by means of voting at the meeting or by collecting written opinions from Shareholders.

Article 21. Conditions for Adoption of Resolutions by the General Meeting of Shareholders

- 1. Resolutions on the following matters shall be adopted if approved by Shareholders representing at least 65% of the total voting shares of all Shareholders attending and voting at the meeting, except as provided in Clauses 3, 4, and 5 of Article 21 of this Company Charter
 - a. Classes of shares and the total number of shares of each class;
 - b. Changes to the business sectors and industries of the Company;
 - c. Changes to the Company's management structure as prescribed in Article 137 of the Enterprise Law;
 - Investment projects or transactions involving asset sales valued at 35% or more of the total asset value of the Company as recorded in the latest audited financial statements; and
 - e. Reorganization or dissolution of the Company.

- 2. Other resolutions shall be adopted if approved by Shareholders representing more than 50% of the total voting shares of all Shareholders attending and voting at the meeting, except for cases specified in Clauses 1, 3, 4, and 5 of Article 21 of this Company Charter.
- 3. The election of Board of Directors members shall be conducted by cumulative voting, whereby each Shareholder has a total number of voting rights equal to the total number of shares owned multiplied by the number of Board members to be elected. A Shareholder may allocate all or part of their total votes to one or several candidates. The elected Board members shall be determined based on the highest number of votes, starting from the candidate with the most votes until the required number of Board members has been elected. If two or more candidates receive the same number of votes for the last available Board position, the General Meeting of Shareholders shall conduct another round of voting among those candidates or decide based on the selection criteria stipulated in the Election Regulations.
- 4. If a resolution is adopted by collecting written opinions from Shareholders, it shall be considered approved if it receives affirmative votes from Shareholders representing more than 50% of the total voting shares of all Shareholders eligible to vote.
- 5. Any change or cancellation of special rights attached to a class of preferred shares shall take effect only if approved by Shareholders representing at least 65% of the total voting shares of all attending Shareholders. A resolution of the General Meeting of Shareholders that adversely affects the rights and obligations of preferred Shareholders shall be valid only if approved by at least 75% of the total shares of that class held by attending preferred Shareholders or at least 75% of the total shares of that class held by preferred Shareholders in the case of resolutions adopted by collecting written opinions.
- 6. A meeting of preferred Shareholders to approve the change of rights as mentioned above shall be valid only if at least two (02) Shareholders (or their Authorized Representatives) holding at least one-third (1/3) of the par value of the issued shares of that class are present. If the required quorum is not met, the meeting shall be reconvened within 30 days and at the reconvened meeting, all holders of that class of shares, regardless of the number of attendees and shares held, shall be deemed to satisfy the quorum requirement if they attend in person or through an Authorized Representative. At such meetings of preferred Shareholders, those present in person or by proxy may request secret voting. Each share of the same class shall carry equal voting rights at such meetings.
- 7. The procedures for conducting such separate meetings shall be carried out in accordance with Articles 18, 19, 20, and 21 of this Company Charter.
- 8. Unless otherwise stipulated in the terms of share issuance, the special rights attached to preferred shares regarding the distribution of profits or assets of the Company shall not be affected by the issuance of additional shares of the same class.

Article 22. Authority and Procedures for Collecting Written Opinions from Shareholders to Adopt Resolutions of the General Meeting of Shareholders

The authority and procedures for collecting written opinions from Shareholders to adopt resolutions of the General Meeting of Shareholders shall be carried out as follows:

1. If deemed necessary for the benefit of the Company, the Board of Directors shall have the right to collect written opinions from Shareholders to adopt any resolution within the authority of the General Meeting of Shareholders.

- 2. The Board of Directors must prepare the opinion collection ballots, the draft resolution of the General Meeting of Shareholders, and explanatory documents related to the draft resolution and send them to all Shareholders eligible to vote at least ten (10) days before the deadline for returning the completed opinion ballots.
- 3. The opinion collection ballot must include the following key details:
 - a. The name, registered office address, and business registration number of the Company;
 - b. The purpose of collecting written opinions;
 - c. The full name, contact address, nationality, and legal identification document number for an individual Shareholder; or the name, registered office address, business registration number, or legal identification document number for an institutional Shareholder; or the full name, contact address, nationality, and legal identification document number of the Authorized Representative of an institutional Shareholder; along with the number of shares held in each class and the corresponding voting rights of the Shareholder;
 - d. The matters to be voted on;
 - e. The voting options, including approve, disapprove, or abstain for each matter;
 - f. The deadline for submitting the completed opinion ballot to the Company; and
 - g. The full name and signature of the Chairperson of the Board of Directors.
- 4. Shareholders may submit their completed opinion ballots to the Company via mail, fax, or email under the following provisions:
 - a. By mail: The completed opinion ballot must be signed by the Shareholder (if an individual), the Authorized Representative, or the legal representative of the institutional Shareholder. The ballot must be sealed in an envelope, and no one is allowed to open it before vote counting.
 - b. By fax or email: The opinion ballot must remain confidential until the time of vote counting.
 - c. Opinion ballots submitted after the deadline specified on the opinion ballot, or opened before vote counting (if sent by mail), or disclosed before vote counting (if sent by fax or email) shall be invalid. Any opinion ballot not submitted shall be considered as not participating in the vote.
- 5. The Board of Directors shall count the votes and prepare the vote-counting minutes in the presence of Shareholders who do not hold managerial positions in the Company. The vote-counting minutes must include the following key contents:
 - a. The name, registered office address, and business registration number of the Company;
 - b. The purpose and matters for which opinions are being collected to approve the resolution;
 - The number of Shareholders and the total number of voting ballots received, specifying the valid and invalid votes, as well as the methods used to submit the ballots;

- d. The total number of votes in favor, against, and abstentions for each matter;
- e. The matters approved and their corresponding approval ratios; and
- f. The full names and signatures of the Chairperson of the Board of Directors, the vote-counting supervisor, and the vote counters. Members of the Board of Directors, vote counters, and vote-counting supervisors shall be jointly responsible for the accuracy and integrity of the vote-counting minutes and for any damages arising from resolutions adopted due to dishonest or inaccurate vote counting.
- 6. The vote-counting minutes and the resolution must be published on the Company's website within twenty-four (24) hours from the time of vote counting completion.
- 7. The completed opinion ballots, vote counting minutes, full text of the adopted resolution, and all related documents sent along with the opinion ballots must be kept at the Company's registered office.
- 8. A resolution adopted through written opinions of Shareholders shall be valid if it is approved by Shareholders representing more than 50% of the total voting shares of all Shareholders eligible to vote. Such a resolution shall have the same legal validity as a resolution adopted at the General Meeting of Shareholders.

Article 23. Resolutions and Minutes of the General Meeting of Shareholders

- 1. The General Meeting of Shareholders must be recorded in minutes, and may also be audio-recorded or stored in other electronic forms. The minutes must be prepared in Vietnamese, with an additional version in a foreign language if necessary, and must include the following key details:
 - a. The Company's name, registered office address, and business registration number;
 - b. The date, time, and location of the General Meeting of Shareholders;
 - c. The agenda and content of the meeting;
 - d. The full names of the Chairperson and the Secretary;
 - e. A summary of the meeting proceedings and Shareholders' opinions on each agenda item discussed;
 - f. The number of Shareholders and total voting shares of Shareholders attending the meeting, including an attached list of registered Shareholders or their representatives, with the corresponding number of shares and voting rights;
 - g. The total number of votes cast for each voting matter, specifying the voting method, the number of valid and invalid votes, the number of affirmative votes, negative votes, and abstentions, and the corresponding percentage of total votes of attending Shareholders;
 - h. The approved matters and the corresponding voting percentages; and
 - i. The full names and signatures of the Chairperson and the Secretary.

If the Chairperson or the Secretary refuses to sign the minutes, the minutes shall still be valid if signed by all other attending members of the Board of Directors and contain all the required content as specified in this clause. The minutes must explicitly state the refusal of the Chairperson or Secretary to sign.

- 2. The minutes of the General Meeting of Shareholders must be completed and approved before the meeting concludes.
- 3. The Chairperson, the Secretary, or any other signatories of the meeting minutes shall be jointly responsible for the accuracy and truthfulness of the minutes' content.
- 4. Both the Vietnamese and foreign language versions of the meeting minutes shall have equal legal validity. In the event of any discrepancies between the Vietnamese and foreign language versions, the Vietnamese version shall prevail.
- 5. The minutes of the General Meeting of Shareholders must be published on the Company's website within twenty-four (24) hours from the conclusion of the meeting.
- 6. The minutes of the General Meeting of Shareholders, the attached list of registered Shareholders, the adopted resolutions, and any related documents sent along with the meeting invitation must be kept at the Company's registered office.

Article 24. Request for Revocation of Resolutions of the General Meeting of Shareholders

Within ninety (90) days from the date of receiving the resolution, minutes of the General Meeting of Shareholders, or vote counting minutes of written opinion collection, or from the date the Company publicly discloses these documents, Shareholders or groups of Shareholders as specified in Clause 3, Article 11 of this Company Charter shall have the right to request a Court or Arbitration Tribunal to review and revoke the resolution or part of the resolution in the following cases:

- 1. The procedures for convening the meeting and the decision-making process of the General Meeting of Shareholders seriously violate the provisions of the Enterprise Law and this Company Charter, except in the case specified in Clause 2, Article 25 of this Company Charter; or
- 2. The content of the resolution violates the Law or this Company Charter.

Article 25. Effectiveness of Resolutions of the General Meeting of Shareholders

- 1. A resolution of the General Meeting of Shareholders shall take effect from the date of approval or from the effective date specified in the resolution.
- 2. A resolution of the General Meeting of Shareholders adopted with 100% of the total voting shares shall be valid and legally effective, even if the procedures for convening the meeting and passing the resolution violate the provisions of the Enterprise Law and this Company Charter.
- 3. If a Shareholder or group of Shareholders requests a Court or Arbitration Tribunal to revoke a resolution of the General Meeting of Shareholders as stipulated in Article 24 of this Company Charter, the resolution shall remain in effect until a final revocation decision by the Court or Arbitration Tribunal takes effect, unless a temporary emergency measure is applied by the competent authority.

CHAPTER VII

BOARD OF DIRECTORS AND MEMBERS OF BOARD OF DIRECTORS

Article 26. Composition and Term of Members of the Board of Directors

1. The Board of Directors shall consist of between 03 and 11 members. The specific number of Board members for each term shall be determined by the General Meeting of

Shareholders. The term of office for a Board member shall not exceed five (05) years, and members may be re-elected for an unlimited number of terms. The Board of Directors must include a number of Independent Board Members in accordance with the Law. An individual may not serve as an Independent Board Member for more than two (02) consecutive terms. Board members may be non-Vietnamese citizens and/or non-residents of Vietnam.

- 2. Shareholders or groups of Shareholders holding at least 10% of the total voting shares of the Company shall have the right to nominate candidates for the Board of Directors as specified in this Article. Shareholders or groups of Shareholders holding from 10% to less than 20% of the total voting shares may nominate one (01) candidate; from 20% to less than 30%, up to two (02) candidates; from 30% to less than 40%, up to three (03) candidates; from 40% to less than 50%, up to four (04) candidates; from 50% to less than 65%, up to five (05) candidates; and 65% or more, the right to nominate the full number of candidates.
- 3. The Company must disclose information regarding Board candidates at least ten (10) days before the opening date of the General Meeting of Shareholders on the Company's website so that Shareholders can review the candidates before voting. Board candidates must submit a written commitment confirming the truthfulness and accuracy of their disclosed personal information and commit to performing their duties with honesty, diligence, and in the best interest of the Company if elected. The disclosed information regarding Board candidates shall include:
 - a. Full name, date of birth;
 - b. Qualification;
 - c. Professional experience;
 - d. Other managerial positions (including Board memberships in other companies);
 - e. Interests related to the Company and related parties of the Company;
 - f. Other relevant information, if required by the Company's Articles of Association;
 - g. Information on other companies where the candidate holds a Board position, other managerial roles, and any related interests in such companies (if any).
- 4. If the number of Board of Directors candidates nominated and self-nominated does not meet the required number, the incumbent Board of Directors may nominate additional candidates in accordance with the Company's Internal Corporate Governance Regulations and the Board of Directors' operation regulations. The nomination of additional candidates by the incumbent Board of Directors must be clearly disclosed before the General Meeting of Shareholders votes on the election of Board members as required by law.
- 5. Members of the Board of Directors must meet the following qualifications and conditions:
 - a. Have full civil capacity and not be prohibited from establishing or managing an enterprise under the Enterprise Law;
 - b. Possess professional qualifications or experience in business administration or in the Company's main business sector or industry.

- 6. A Board member shall no longer hold office if they are dismissed, removed, or replaced by a resolution of the General Meeting of Shareholders in accordance with Article 160 of the Enterprise Law.
- 7. The appointment of Board members must be disclosed in accordance with the laws on securities and the stock market.
- 8. The Board of Directors must convene a General Meeting of Shareholders to elect additional Board members in the following cases:
 - a. The number of Board members is reduced by more than one-third of the total number of Board members of the Company. In this case, the Board of Directors must convene a General Meeting of Shareholders within sixty (60) days from the date the number of Board members falls below one-third;
 - b. The number of Independent Board Members decreases, failing to maintain the required legal ratio;
 - c. Except in the cases specified in Points a and b of this Clause, the General Meeting of Shareholders shall elect a new member to replace the dismissed or removed Board member at the next meeting.
- 9. The composition of the Board of Directors is as follows:

The structure of the Board of Directors of a public company must ensure that at least one-third (1/3) of the total Board members are non-executive members. The Company shall minimize the number of Board members holding executive positions to ensure the independence of the Board of Directors.

The total number of Independent Board Members must comply with the following requirements:

- a. At least one (01) Independent Board Member if the Board of Directors consists of 03 to 05 members;
- b. At least two (02) Independent Board Members if the Board of Directors consists of 06 to 08 members;
- c. At least three (03) Independent Board Members if the Board of Directors consists of 09 to 11 members.
- 10. A Board member is not required to be a Shareholder of the Company.
- 11. Independent Board Members must meet the qualifications and conditions specified by the Securities Law and Enterprise Law. An Independent Board Member must notify the Board of Directors if they no longer meet the required qualifications and conditions under the Enterprise Law and shall automatically cease to be an Independent Board Member from the date when they no longer satisfy such criteria. The Board of Directors must inform the General Meeting of Shareholders at the next meeting about the status of the Independent Board Member who no longer meets the requirements or convene a General Meeting of Shareholders to elect a replacement within six (06) months from the date the notification is received from the affected Independent Board Member.

Article 27. Rights and Duties of the Board of Directors

- 1. The Board of Directors is the management body of the Company, with full authority to act on behalf of the Company to make decisions and exercise the Company's rights and obligations, except for those rights and obligations that fall within the authority of the General Meeting of Shareholders.
- 2. The Board of Directors shall have the following rights and duties:
 - a. Determine the Company's strategy, medium-term development plans, and annual business plans;
 - b. Elect, dismiss, and remove the Chairperson of the Board of Directors; appoint, dismiss, enter into, and terminate contracts with the Director, Deputy Directors, and Chief Accountant; determine their salaries and other benefits;
 - c. Decide on the Company's organizational structure and internal management regulations;
 - d. Resolve complaints by the Company against a Manager and decide on the Company's representative in legal proceedings involving such Managers;
 - e. Propose the classes of shares and the total number of shares to be offered for each class;
 - f. Propose the issuance of convertible bonds or bonds with warrants for approval by the General Meeting of Shareholders;
 - g. Decide on the issuance of other types of bonds or other debt instruments;
 - h. Determine the offering price of bonds, shares, and other securities of the Company;
 - Propose the annual dividend rate and determine the interim dividend rate; decide on the dividend payment timeline and procedures; and decide on the handling of business losses incurred during the Company's business operations;
 - j. Propose the restructuring, dissolution, or bankruptcy filing of the Company;
 - k. Appoint, dismiss, or remove authorized representatives to exercise the Company's ownership rights over shares or capital contributions in other companies; determine their compensation and other benefits; nominate individuals for managerial positions in such companies; and appoint, dismiss, and remove managers in companies fully owned by the Company;
 - 1. Establish branches or representative offices of the Company;
 - m. Establish Subsidiaries wholly owned by the Company;
 - n. Approve purchase, sale, loan, borrowing, and other contracts valued at 35% or more of the total asset value of the Company, as recorded in the latest audited financial statements. This provision does not apply to contracts and transactions stipulated in Point m and Point o, Clause 1, Article 14, and Clause 3, Article 41 of this Company Charter;
 - o. Approve the Company's pledges, mortgages, guarantees, or other security measures, as well as other Company indemnities, with a value equal to or greater than the threshold specified in Point n, Clause 2, Article 27 of this Company Charter;

- p. Approve investments or asset sales valued between 1% and less than 35% of the total asset value of the Company, as recorded in the latest audited financial statements. This provision does not apply to contracts and transactions stipulated in Clause 3, Article 41 of this Company Charter;
- q. Approve the purchase or sale of shares and capital contributions in other companies, whether established in Vietnam or abroad;
- r. Determine the valuation of non-cash assets contributed to the Company, including gold, land use rights, intellectual property rights, technology, technical know-how, and other assets that can be valued in Vietnamese Dong;
- s. Approve the Company's repurchase of no more than 10% of the total number of shares sold of each class within twelve (12) months; determine the repurchase price of the Company's shares in accordance with the Law;
- t. Supervise and direct the Director in managing the Company's daily business operations;
- u. Approve the agenda and documents for the General Meeting of Shareholders, convene the General Meeting of Shareholders, or collect written opinions from the General Meeting of Shareholders to pass resolutions;
- v. Submit the annual financial report to the General Meeting of Shareholders;
- w. Develop the Company's internal governance regulations and submit them to the General Meeting of Shareholders for approval; and
- x. Exercise other rights and duties as stipulated by Law and this Company Charter.
- 3. The Board of Directors shall adopt resolutions and decisions by voting at meetings or collecting written opinions. Each Board member shall have one (01) vote.
- 4. The Board of Directors must report on its activities at the Annual General Meeting of Shareholders, in compliance with legal regulations, and ensure the inclusion of the following:
 - a. Remuneration, operating expenses, and other benefits of the Board of Directors and each Board member;
 - b. Summary of Board meetings and decisions made by the Board of Directors;
 - c. Report on transactions between the Company, its subsidiaries, and companies in which the public company holds more than 50% of the charter capital, with Board members and their related parties; and transactions between the Company and any company where a Board member is a founding member or has held a managerial position within the last three (03) years prior to the transaction.
 - d. Activities of Independent Board Members and their evaluation of the Board's performance;
 - e. Activities of the Audit Committee under the Board of Directors;
 - f. Activities of other committees under the Board of Directors (if any);
 - g. Supervisory results regarding the Director;

- h. Supervisory results regarding other executives;
- i. Future plans.
- 5. Board members holding executive positions (including the Chairperson, Vice Chairperson of the Board of Directors, or other titles in the Company), or Board members serving on committees under the Board of Directors or performing additional tasks beyond the usual responsibilities of a Board member, may receive additional remuneration in the form of a lump sum payment per assignment, salary, commission, profit-sharing, or other forms of compensation as determined by the Board of Directors.

Article 28. Chairperson and Vice Chairperson of the Board of Directors

- 1. The Chairperson of the Board of Directors shall be elected, dismissed, or removed by the Board of Directors from among its members. If deemed necessary, based on the proposal of the Chairperson, the Board of Directors may elect one or more Vice Chairpersons from among its members. The Chairperson of the Board of Directors shall not concurrently hold the position of Director of the Company.
- 2. The Chairperson of the Board of Directors shall have the following rights and duties:
 - a. Develop the agenda and activity plan of the Board of Directors;
 - b. Prepare the agenda, content, and documents for meetings; convene, preside over, and chair meetings of the Board of Directors;
 - c. Organize the approval of resolutions and decisions of the Board of Directors;
 - d. Supervise the implementation of resolutions and decisions of the Board of Directors:
 - e. Preside over the General Meeting of Shareholders;
 - f. Ensure that the Board of Directors submits the audited annual financial statements and the Board's activity report to the Annual General Meeting of Shareholders;
 - g. Represent the Company in signing contracts in which the Company is a party;
 - h. Sign and issue resolutions and decisions of the General Meeting of Shareholders and the Board of Directors;
 - i. Negotiate and sign documents and materials related to diplomatic, administrative matters with domestic and foreign customers and partners, as well as with governmental regulatory agencies;
 - j. Negotiate and sign contracts that require approval from the General Meeting of Shareholders as prescribed by law;
 - k. Notify the opening and closing of transaction accounts with banks and financial institutions; sign documents and vouchers for executing monetary transactions related to financial and investment activities.
 - 1. Sign employment contracts with the Director, Deputy Directors, and Chief Accountant after the Board of Directors approves the relevant resolution or decision;
 - m. Decide on investments or asset sales of the Company valued at less than 1% of the total asset value recorded in the latest audited financial statements. This provision

- does not apply to contracts and transactions under the approval authority of the Board of Directors, as stipulated in Clause 2, Article 41 of this Company Charter;
- n. Approve purchase, sale, loan, borrowing, and other contracts valued at less than 35% of the total asset value recorded in the latest audited financial statements. This provision does not apply to contracts and transactions under the approval authority of the Board of Directors and the General Meeting of Shareholders, as stipulated in Clauses 2 and 3, Article 41 of this Company Charter;
- o. Approve pledges, mortgages, guarantees, or other security measures by the Company, as well as Company indemnities, valued at less than the threshold specified in Point n, Clause 2, Article 27 of this Company Charter;
- p. Exercise other rights and obligations as prescribed by the Enterprise Law, relevant laws, and this Company Charter.
- 3. The Vice Chairperson shall have the same rights and obligations as the Chairperson only when authorized by the Chairperson. This authorization applies only if the Chairperson has notified the Board of Directors of their absence due to force majeure or inability to perform their duties. In such cases, if the Chairperson does not appoint the Vice Chairperson to act on their behalf, the remaining Board members shall designate the Vice Chairperson. If both the Chairperson and Vice Chairperson are temporarily unable to perform their duties, the Board of Directors may appoint another Board member to act as Chairperson, based on a majority vote.
- 4. If both the Chairperson and Vice Chairperson of the Board of Directors resign, are dismissed, or removed, the Board of Directors must elect a replacement within ten (10) days from the date of receiving the resignation or removal decision.

Article 29. Meetings of the Board of Directors

- 1. **Meeting for electing the Chairperson**: If the Board of Directors elects the Chairperson, the first Board meeting of the new term must be held within seven (07) working days from the date of completion of the election of the Board of Directors. This meeting shall be convened and chaired by the member with the highest number of votes. If there are multiple members with the highest and equal number of votes, those members shall elect one among them to convene the Board meeting, based on a majority vote.
- 2. **Regular meetings**: The Chairperson of the Board of Directors shall convene Board meetings, set the agenda, and decide on the time and location of the meeting. The Chairperson may convene meetings whenever deemed necessary, but at least once per quarter.
- 3. **Extraordinary meetings**: The Chairperson of the Board of Directors shall convene extraordinary meetings when deemed necessary for the interests of the Company. Additionally, the Chairperson must convene a Board meeting in the following cases:
 - a. At the request of an Independent Board Member;
 - b. At the request of the Director;
 - c. At the request of at least two (2) Board members; or
 - d. In other cases, as prescribed by Law and this Company Charter.

A request to convene a Board meeting, as stipulated in this Article, must be made in writing, clearly stating the purpose, matters to be discussed, and issues under the Board's authority for decision-making.

- 4. Meetings of the Board of Directors, as specified in Clause 3 of this Article, must be held within seven (07) working days from the date of receiving the request. If the Chairperson of the Board of Directors refuses to convene the meeting, they shall be responsible for any damages caused to the Company. In such cases, the persons who requested the meeting, as per Clause 3 of this Article, may convene the Board meeting themselves.
- 5. **Meeting location**: Meetings of the Board of Directors shall be held at the Company's registered address or other locations in Vietnam or abroad, as decided by the Chairperson of the Board of Directors.
- 6. **Meeting notice and agenda**: The notice of the Board of Directors meeting must be sent to all Board members at least three (03) working days before the meeting date. The notice must be in writing and must include the agenda, date, time, and location of the meeting, along with the necessary documents regarding the issues to be discussed and voted on at the meeting of the Board of Directors.

The meeting notice may be sent via postal mail, fax, email, or other means, but it must reach the registered address of each Board member as recorded with the Company.

7. **Quorum:** Board meetings shall be considered valid and may be conducted if at least three-fourths (3/4) of the total Board members are present, including those attending via Proxy Holder. If the required quorum is not met, the meeting must be reconvened within seven (07) days from the originally scheduled meeting date. The reconvened meeting shall be considered valid if more than one-half (1/2) of the total Board members are present, including those attending via Proxy Holder.

A Board member shall be considered as attending and voting in the following cases:

- a. Attending and voting directly at the meeting;
- b. Authorizing another person to attend and vote as per the provisions of this Company Charter;
- c. Attending and voting through an online conference, electronic voting, teleconference, or other similar means;
- d. Submitting a voting ballot to the meeting via postal mail, fax, or email.

In the case of voting by postal mail, the ballot must be enclosed in a sealed envelope and must be delivered to the Chairperson of the Board of Directors at least one (01) hour before the meeting starts. The ballot shall only be opened in the presence of all attendees.

- 8. Board members must attend all Board meetings. A Board member may authorize another person to attend and vote on their behalf only if the majority of the Board members approve.
- 9. Voting:
 - a. Except as provided in Point b, Clause 9, Article 29 of this Company Charter, each Board member or Proxy Holder attending the Board meeting shall have one (01) vote;

- b. Board members shall not vote on contracts, transactions, or proposals in which they or their Related Persons have an interest that conflicts or may conflict with the interests of the Company;
- c. Majority Voting Principle: Resolutions or decisions of the Board of Directors shall be approved if they receive the affirmative votes of more than 50% of the Board members with voting rights present at the meeting. In the event of a tie, the final decision shall be determined by the opinion of the Chairperson of the Board of Directors.
- 10. **Meetings and Adoption of Resolutions by Written Consultation**: The Board of Directors may hold a meeting and adopt all resolutions within its authority by collecting written opinions from its members.

The procedure for conducting meetings and collecting written opinions shall be as follows:

- a. The Chairperson of the Board of Directors shall have the authority to convene a meeting and collect written opinions from Board members to adopt Board resolutions at any time if deemed necessary for the benefit of the Company.
- b. The Chairperson of the Board of Directors must prepare a written opinion request for Board members. The request must include the following key details: (i) the issues requiring opinions, (ii) voting options, including approval, disapproval, and abstention, (iii) the deadline for submitting the completed opinion form to the Company, and (iv) the name and signature of the Chairperson of the Board of Directors and the name and signature of each consulted Board member.
- c. The Chairperson of the Board of Directors shall organize the vote counting process and prepare a vote-counting minutes with the assistance of the Company Secretary. The vote counting report must contain the following key details: (i) The issues requiring opinions, (ii) the total number of Board members who participated in the voting, distinguishing between valid and invalid votes, (iii) the total number of votes in favor, against, and abstentions for each issue, (iv) the resolutions that have been approved, and (v) the names and signatures of the Chairperson of the Board of Directors and the Company Secretary.
- d. When collecting written opinions, a resolution shall be passed if it receives affirmative votes from a majority of Board members (more than 50%) of the total Board members with voting rights regarding the consulted issue. In the event of a tie, the final decision shall be determined by the opinion of the Chairperson of the Board of Directors.
- e. A resolution adopted by collecting written opinions shall have the same validity and effect as a resolution passed at a duly convened and held Board meeting.
- 11. **Invitees Attending Meetings as Observers**: The Director and third-party experts may attend Board meetings as invitees at the request of the Chairperson of the Board of Directors but shall not have voting rights, except when they are Board members or Proxy Holders authorized by a Board member as per Clause 8, Article 29 of this Company Charter.

Article 30. Minutes of the Board of Directors Meetings

- 1. Meetings of the Board of Directors must be recorded in minutes and may also be audiorecorded or stored in other electronic formats. The minutes must be prepared in Vietnamese and may also be prepared in a foreign language, including the following contents:
 - a. The name, registered office address, and business registration number of the Company;
 - b. Date, time, and location of the meeting;
 - c. Purpose, agenda, and meeting contents;
 - d. Names of each attending Board member or Proxy Holder, and their method of participation; names of absent members and the reason for their absence;
 - e. Matters discussed and voted on during the meeting;
 - f. Summary of statements made by each attending Board member, following the order of the meeting's discussion (if any);
 - g. In cases where the Board of Directors passes a resolution or decision within its authority, the voting results must clearly indicate the members who voted in favor, against, or abstained;
 - h. Resolutions that have been approved and the corresponding voting ratios; and
 - i. Names and signatures of the Chairperson and the minutes taker (meeting secretary), except in cases specified in Clause 2 of this Article.
- 2. In case the Chairperson and the minute taker refuse to sign the minutes of the meeting, the minutes shall still be valid if all other attending members of the Board of Directors agree to adopt and sign the minutes, and the contents fully comply with the provisions set out in points a, b, c, d, e, f, g, and h of Clause 1 of this Article. The minutes must also include a statement indicating that the Chairperson or minutes taker refused to sign. Any person who signs the minutes shall be jointly responsible for the accuracy and truthfulness of its contents. The Chairperson and the minutes taker shall bear personal liability for any damage to the Company caused by their refusal to sign the minutes, in accordance with the Enterprise Law, the Company Charter, and applicable laws.
- 3. The Chairperson, the minutes taker, and any other signatories of the minutes shall be responsible for ensuring the truthfulness and accuracy of the contents recorded in the minutes of the Board of Directors meetings.
- 4. The minutes of the Board of Directors meetings and the documents used during the meeting must be kept at the Company's head office.
- 5. Minutes prepared in both Vietnamese and a foreign language shall have the same legal effect. In the event of any discrepancies between the Vietnamese and foreign language versions, the Vietnamese version shall prevail.

Article 31. Person in Charge of Corporate Governance and Company Secretary

1. The Board of Directors of the Company shall appoint at least one person as the Person in Charge of Corporate Governance to support corporate governance activities. The Person in Charge of Corporate Governance may concurrently hold the position of Company Secretary.

- 2. The Person in Charge of Corporate Governance must not simultaneously work for any approved auditing organization currently conducting the audit of the Company's financial statements.
- 3. The Person in Charge of Corporate Governance has the following rights and responsibilities:
 - a. Advising the Board of Directors on organizing General Meeting of Shareholders in compliance with regulations and handling shareholder-related affairs;
 - b. Preparing meetings of the Board of Directors and General Meeting of Shareholders as requested by the Board of Directors;
 - c. Providing guidance on meeting procedures;
 - d. Attending meetings;
 - e. Advising on the procedures for drafting resolutions of the Board of Directors in compliance with the law;
 - f. Providing financial information, copies of Board of Directors meeting minutes, and other relevant information to Board members;
 - g. Monitoring and reporting to the Board of Directors on the Company's information disclosure activities;
 - h. Acting as the primary liaison with relevant stakeholders;
 - i. Ensuring confidentiality of information in accordance with legal regulations and this Company Charter; and
 - j. Other rights and responsibilities as stipulated by law and this Company Charter.
- 4. The Company Secretary has the following rights and responsibilities:
 - a. Assisting in organizing and convening General Meetings of Shareholders and Board of Directors meetings; taking minutes of meetings;
 - b. Assisting Board members in fulfilling their assigned rights and responsibilities;
 - c. Supporting the Board of Directors in the implementation of corporate governance principles;
 - d. Assisting the Company in shareholder relations, protecting shareholders' legal rights and interests, and ensuring compliance with information disclosure obligations, transparency, and administrative procedures;
 - e. Other rights and responsibilities as stipulated in the Company's Articles of Association.

CHAPTER VIII

AUDIT COMMITTEE AND MEMBERS OF THE AUDIT COMMITTEE

Article 32. Composition of the Audit Committee

1. The Audit Committee is a specialized body under the Board of Directors. The Audit Committee must have at least two (2) members. The Chairperson of the Audit Committee

- must be an Independent Board Member. Other members of the Audit Committee must be Non-Executive Board Members.
- 2. Members of the Audit Committee must have knowledge of accounting and auditing, as well as a general understanding of law and the Company's operations, and must not fall into the following categories:
 - a. Working in the accounting or finance department of the Company;
 - b. Being a member or employee of an approved auditing firm that has audited the Company's financial statements within the past three (3) consecutive years.
- 3. The Chairperson of the Audit Committee must hold at least a university degree in one of the following fields: economics, finance, accounting, auditing, law, or business administration.
- 4. The Chairperson of the Audit Committee and other members of the Audit Committee shall be nominated by the Board of Directors and must not be executives of the Company. The appointment of the Chairperson and other members of the Audit Committee must be approved by the Board of Directors at a Board meeting.

Article 33. Rights and Responsibilities of the Audit Committee

The Audit Committee has the following rights and responsibilities:

- 1. Supervise the accuracy and integrity of the Company's financial statements and official disclosures related to the Company's financial results.
- 2. Review the internal control and risk management systems.
- 3. Examine related-party transactions that fall under the approval authority of the Board of Directors or the General Meeting of Shareholders and provide recommendations regarding transactions that require such approvals.
- 4. Oversee the Company's internal audit department.
- 5. Recommend the selection of an independent auditing firm, including its fees and contractual terms, for approval by the Board of Directors before submission to the Annual General Meeting of Shareholders.
- 6. Monitor and assess the independence and objectivity of the external auditor, as well as the effectiveness of the audit process, especially if the Company engages the audit firm for non-audit services.
- 7. Ensure the Company's compliance with legal regulations, regulatory requirements, and internal rules.
- 8. Have access to documents related to the Company's operations and communicate with other Board Members, the Director, and the Chief Accountant to gather necessary information for the Audit Committee's activities.
- 9. Request representatives of the approved auditing firm to attend and respond to financial audit-related matters at Audit Committee meetings.
- 10. Utilize external legal, accounting, or other advisory services when necessary.
- 11. Develop and propose risk identification and management policies to the Board of Directors and suggest solutions to mitigate emerging risks in the Company's operations.

- 12. Submit a written report to the Board of Directors if a Board Member or the Director fails to fulfill their responsibilities as stipulated in the Law on Enterprises and this Company Charter.
- 13. Develop the Audit Committee's operation regulations and submit them to the Board of Directors for approval.
- 14. Exercise other rights and responsibilities as prescribed by law.

Article 34. Meetings of the Audit Committee

- 1. The Audit Committee must meet at least twice a year. The meeting minutes of the Audit Committee must be detailed and clear. The minute taker and all attending members of the Audit Committee must sign the meeting minutes. Minutes of the Audit Committee meetings must be fully stored.
- 2. The Audit Committee passes decisions through voting at meetings, collecting written opinions, or other methods as specified in the Audit Committee's operation regulations. Each member of the Audit Committee has one vote. Unless the Audit Committee's operation regulations stipulate a higher percentage, a decision of the Audit Committee is approved if a majority of the attending members agree; in case of a tie, the final decision shall be determined by the Audit Committee Chairperson's opinion.

Article 35. Report on the Activities of Independent Board Members in the Audit Committee at the Annual General Meeting of Shareholders

- 1. Independent Board Members in the Audit Committee are responsible for reporting their activities at the Annual General Meeting of Shareholders.
- 2. The report on the activities of Independent Board Members in the Audit Committee at the Annual General Meeting of Shareholders must include the following:
 - a. Remuneration, operational expenses, and other benefits of the Audit Committee and each of its members as stipulated in the Enterprise Law;
 - b. Summary of Audit Committee meetings, including conclusions and recommendations:
 - c. Results of oversight regarding financial statements, business operations, and financial situation of the Company;
 - d. Assessment report on transactions between the Company, subsidiaries, and other companies in which the Company holds more than 50% of registered capital, involving Board Members, the Director, other executives, and their related persons; transactions between the Company and companies where a Board Member, Director, or other executive was a founder or manager within the past three years before the transaction;
 - e. Assessment of the Company's internal control and risk management system;
 - f. Supervision results of the Board of Directors, Director, and other executives of the Company;
 - g. Evaluation of cooperation between the Audit Committee, Board of Directors, Director, and shareholders;
 - h. Other relevant matters (if any).

CHAPTER IX

DIRECTOR

Article 36. Organizational Structure of Executive Body

The Company shall establish a management system in which the executive body is responsible for and operates under the leadership of the Board of Directors. The Company shall have a Director, one or more Deputy Directors, and a Chief Accountant appointed by the Board of Directors. The Director and Deputy Directors may concurrently serve as members of the Board of Directors and shall be appointed, dismissed, or removed by the Board of Directors.

Article 37. Company Executives

- 1. The Company's executives include the Director, Deputy Directors (if any), and the Chief Accountant.
- 2. Upon the Director's recommendation and with the approval of the Board of Directors, the Company may recruit additional executives in a number and with qualifications appropriate to the Company's structure and internal management regulations as determined by the Board of Directors. Company executives shall be responsible for assisting the Company in achieving its operational and organizational objectives.
- 3. The Director shall receive a salary and bonuses. The salary and bonuses of the Director shall be determined by the Board of Directors.
- 4. The salaries of the executives shall be included in the Company's business expenses in accordance with corporate income tax regulations, recorded as a separate item in the Company's annual financial statements, and reported to the General Meeting of Shareholders at the annual meeting.

Article 38. Directors

- 1. The Board of Directors shall appoint a member of the Board of Directors or hire another individual to serve as the Director.
- 2. The Director is responsible for managing the Company's daily business operations, operating under the supervision of the Board of Directors, and is accountable to the Board of Directors and the Law for performing the assigned rights and obligations. The Director's term shall not exceed five (05) years and may be reappointed. The appointment may become invalid according to the provisions of the employment contract. The Director must not be a person prohibited by law from holding this position.
- 3. The Director has the following rights and obligations:
 - Implement resolutions and decisions of the Board of Directors and the General Meeting of Shareholders, as well as execute the Company's business and investment plans as approved by the Board of Directors and the General Meeting of Shareholders;
 - b. Decide on all matters related to the Company's daily business operations that are not under the authority of the Board of Directors (except for signing contracts and transactions on behalf of the Company, which must be authorized by the Company's Legal Representative), and organize and operate the Company's daily business activities in accordance with best management practices;
 - c. Recommend the organizational structure and internal management regulations of the Company;
 - d. Propose dividend distribution plans or solutions for handling business losses;

- e. Recruit employees;
- f. Appoint, dismiss, and remove managerial positions within the Company, except for positions under the authority of the Board of Directors;
- g. Determine salaries and other benefits for employees in the Company, including managers under the Director's appointment authority (excluding employees under the appointment authority of the Board of Directors);
- h. Prepare long-term, annual, and quarterly financial projections (hereinafter referred to as "projections") for managing the Company's long-term, annual, and quarterly activities according to the business plan. The annual projection (including the balance sheet, income statement, and cash flow statement) for each financial year must be submitted for approval by the Board of Directors and must include the information specified in the Company's regulations;
- i. Develop a detailed business plan for the next financial year and submit it to the Board of Directors for review and approval by the General Meeting of Shareholders as the basis for implementation;
- j. Recommend the number and positions of Deputy Directors that the Company needs to recruit for appointment or dismissal by the Board of Directors, following internal regulations, and propose remuneration, salaries, and other benefits for these positions for the Board of Directors to decide;
- k. Propose measures to improve the Company's operations and management; and
- 1. Exercise other rights and obligations as prescribed by law, this Company Charter, the Company's regulations, and resolutions and decisions of the Board of Directors.
- 4. Dismissal and Removal: The Board of Directors may dismiss or remove the Director with the approval of the majority of its voting members and appoint a new Director as a replacement.

CHAPTER X

PREVENTION OF CONFLICTS OF INTEREST

Article 39. Duty of Diligence

Members of the Board of Directors and the Director have the responsibility to perform their duties with honesty, in the best interests of the Company, and with the level of diligence that a prudent person would exercise in an equivalent position and under similar circumstances.

Article 40. Duty of Honesty and Avoidance of Conflicts of Interest

- 1. Members of the Board of Directors and the Director shall not exploit business opportunities that could benefit the Company for personal gain. They must not use any information obtained through their position for personal benefit or to serve the interests of other organizations or individuals.
- 2. Members of the Board of Directors and the Director must disclose to the Company their related interests, including:
 - a. The name, enterprise registration number, head office address, and business sector of any enterprise in which they are an owner or hold shares or contributed capital;

the percentage and the date of ownership or acquisition of such shares or contributed capital;

b. The name, enterprise registration number, head office address, and business sector of any enterprise in which their Related Persons are owners, co-owners, or hold over 10% of the registered capital.

Such disclosure must be made within seven (07) working days from the date of the arising related interest. Any modifications or additions must be reported to the Company within seven (07) working days from the date of the change.

The declarations under this provision must be kept at the Company's head office. Shareholders, Authorized Representatives of Shareholders, members of the Board of Directors, and the Director have the right to review the disclosed information at any time if deemed necessary.

- 3. If a member of the Board of Directors or the Director, acting in a personal capacity or on behalf of another party, engages in any activity within the scope of the Company's business, they must disclose the nature and details of such activity to the Board of Directors and may only proceed if approved by the majority of the remaining Board members. If they fail to declare or act without the Board's approval, all income generated from such activities shall belong to the Company.
- 4. Members of the Board of Directors, the Director, and their Related Persons shall not use or disclose internal information to others for the purpose of executing related transactions.
- 5. Transactions between the Company and one or more members of the Board of Directors, the Director, other executives, and individuals or organizations related to these parties shall not be deemed invalid under the following circumstances:
 - a. For transactions valued at 35% or less of the total assets recorded in the latest audited financial statements, the key terms of the contract or transaction, as well as the relationships and interests of the involved Board members, the Director, or other executives, have been reported to the Board of Directors and approved by a majority vote of non-conflicted Board members.
 - b. For transactions valued at more than 35%, or transactions that result in a cumulative transaction value exceeding 35% of total assets within a 12-month period from the date of the first transaction, the key terms of the transaction, as well as the relationships and interests of the involved Board members, the Director, or other executives, have been disclosed to the Shareholders and approved by the General Meeting of Shareholders through a vote of non-conflicted shareholders.

Article 41. Approval of Contracts and Transactions Between the Company and Related Persons

- 1. The General Meeting of Shareholders or the Board of Directors shall approve contracts and transactions between the Company and the following related persons:
 - a. Shareholders, Authorized Representatives of institutional shareholders holding more than 10% of the total ordinary shares of the Company, and their Related Persons;
 - b. Members of the Board of Directors, the Director, and their Related Persons;
 - c. Enterprises in which a Board Member or the Director is an owner or holds shares or capital contributions;

- d. Enterprises in which a Related Person of a Board Member or the Director is an owner, jointly owns, or individually owns more than 10% of the registered capital.
- 2. The Board of Directors shall approve the following contracts and transactions:
 - a. Contracts and transactions specified in Clause 1 of Article 41, with a value less than 35% of the total assets recorded in the latest audited financial statements; or
 - b. Loan agreements, asset sales, or transactions valued at 10% or less of the total assets recorded in the latest audited financial statements, between the Company and a Shareholder holding 51% or more of the total voting shares or their Related Persons.

In such cases, the Company's Representative signing the contract or transaction must notify the Board Members of the related parties involved and provide a draft contract or key details of the transaction. The Board of Directors shall decide on the approval of the contract or transaction within 5 working days from the date of receiving the notice. Board Members with related interests in the contract or transaction shall not have voting rights.

- 3. The General Meeting of Shareholders shall approve the following contracts and transactions:
 - a. Contracts and transactions as stipulated in Clause 1, Article 41, with a value of 35% or more of the Company's total assets, as recorded in the latest audited financial statements, or contracts and transactions that result in cumulative transactions exceeding 35% of total assets within twelve (12) months from the date of the first transaction, based on the latest audited financial statements; or
 - b. Loan, lending, or asset sale transactions exceeding 10% of the Company's total assets, as recorded in the latest audited financial statements, between the Company and a shareholder holding at least 51% of the total voting shares, or their Related Persons.
- 4. When approving contracts and transactions as stipulated in Clause 3, Article 41 of this Company Charter, the Company's representative signing the contract or transaction must notify the Board of Directors about the related parties involved and provide a draft contract or a summary of the key contents of the transaction. The Board of Directors shall submit the draft contract or transaction or provide an explanation of the key contents of the contract or transaction to the General Meeting of Shareholders either at the General Meeting of Shareholders or when collecting written opinions from shareholders. In this case, any shareholder with a related interest in the contract or transaction shall not have voting rights. The contract or transaction shall be approved in accordance with Clause 1 or Clause 4 of Article 21 of this Company Charter.
- 5. Any contract or transaction shall be null and void by a court decision and subject to legal handling if it was entered into in violation of Article 41. Any signatory of the contract or transaction, shareholders, Board members, or the Director involved shall be jointly liable for compensating any resulting damages and must return to the Company any benefits gained from such contracts or transactions.

Article 42. Liability for Damages and Indemnity

1. Members of the Board of Directors and the Director who violate their obligations, duties of honesty and diligence, or fail to fulfill their duties with due care and professional competence shall be liable for any damages caused by their violations.

- 2. The Company shall indemnify individuals who have been, are, or may become involved in complaints, lawsuits, or prosecutions (including civil, administrative cases, and cases where the Company is not the plaintiff) if such individuals have served or are serving as members of the Board of Directors, the Director, or have acted at the request of the Company, provided that the individuals have acted honestly, diligently, and in good faith in the best interests of the Company or not against its best interests, in compliance with the law, and there is no evidence confirming that they have violated their duties.
- 3. Indemnity costs include incurred expenses (including legal fees), fines, or other payments actually arising in the settlement of such cases, within the limits permitted by law. The Company may purchase insurance for such individuals to cover the above-mentioned indemnity liabilities.

CHAPTER XI

RIGHT TO INSPECT COMPANY BOOKS AND RECORDS

Article 43. Right to Inspect Books and Records

- 1. Ordinary shareholders have the right to inspect company books and records as follows:
 - a. Ordinary shareholders have the right to view, inspect, and extract information regarding names and contact addresses in the list of shareholders with voting rights; request corrections to inaccurate information; and view, inspect, extract, or copy the Company's Articles of Association, minutes of the General Meeting of Shareholders, and resolutions of the General Meeting of Shareholders;
 - b. A shareholder or group of shareholders holding at least 5% of the total ordinary shares has the right to view, inspect, and extract the minutes and resolutions, decisions of the Board of Directors, mid-year and annual financial statements, reports of the Audit Committee, contracts, and transactions subject to approval by the Board of Directors, and other documents, excluding those involving trade secrets or business secrets of the Company.
- 2. If a shareholder or group of shareholders authorizes a representative to inspect the books and records, the request must be accompanied by a power of attorney or a notarized copy of the power of attorney.
- 3. Members of the Board of Directors and the Director have the right to inspect the list of shareholders and other company books and records for purposes related to their duties, provided such information is kept confidential.
- 4. The Company must retain this Company Charter and any amendments and supplements, the Enterprise Registration Certificate, internal regulations, documents evidencing ownership of assets, meeting minutes and resolutions of the General Meeting of Shareholders and the Board of Directors, annual financial statements, accounting books, and any other documents required by law at its head office.
- 5. The Company's Articles of Association must be published on the Company's website.

CHAPTER XII

EMPLOYEES AND TRADE UNION

Article 44. Employees and Trade Union

- 1. The Director must develop a plan for approval by the Board of Directors on matters within its authority regarding recruitment, employment, dismissal, salaries, social insurance, welfare, rewards, and disciplinary actions for employees of the Company, including managers and other executives under the appointment authority of the Director.
- 2. The Director must also develop a plan for approval by the Board of Directors on matters within its authority regarding the Company's relationship with trade union organizations, in accordance with best management standards and practices, the practices and policies stated in this Company Charter, the Company's internal regulations, and current laws.

CHAPTER XIII

PROFIT DISTRIBUTION

Article 45. Dividend Payment

- 1. The General Meeting of Shareholders shall determine the annual dividend payment rate and method from the Company's retained earnings. Dividends may be paid in cash, shares of the Company, or other assets as decided by the General Meeting of Shareholders. The Company shall only pay dividends to shareholders after fulfilling all tax obligations and other financial obligations in accordance with the law, setting up reserves, and fully covering previous losses as required by law and this Company Charter. After paying dividends, the Company must still ensure that it is able to meet all due debts and other property obligations.
- 2. Pursuant to the Law on Enterprises, the Board of Directors may decide to make an interim dividend payment.
- 3. In the case of cash dividends, the Company shall pay in Vietnamese Dong. Payment may be made directly or via bank transfer to the bank account provided by the shareholder. If the Company makes a transfer based on accurate bank account details provided by the shareholder but the shareholder does not receive the money, the Company shall not be liable for the transferred amount. Dividend payments for shares listed or registered for trading on a Stock Exchange may be made in accordance with local practices or the laws of the country where the shares are listed or registered for trading.
- 4. The Company shall not pay interest on dividend payments or other amounts related to any class of shares.
- 5. The Board of Directors may propose to the General Meeting of Shareholders the payment of all or part of dividends in the form of shares, and the Board of Directors shall be the authority to implement such a resolution.
- 6. Pursuant to the Law on Enterprises and the Law on Securities, the Board of Directors shall pass a resolution or decision specifying a record date to finalize the list of shareholders. Based on that date, persons registered as shareholders or holders of other securities shall be entitled to receive dividends in cash or shares, or receive notices or other relevant materials.
- 7. Other matters related to profit distribution shall be carried out in accordance with applicable laws.

CHAPTER XIV

BANK ACCOUNTS, FISCAL YEAR AND ACCOUNTING SYSTEM

Article 46. Bank Accounts

- 1. The Company shall open bank accounts at Vietnamese banks or foreign banks permitted to operate in Vietnam.
- 2. Subject to prior approval by the competent authority, the Company may open bank accounts abroad in accordance with legal regulations if necessary. All payments and accounting transactions of the Company shall be conducted through VND or foreign currency accounts at the banks where the Company maintains accounts.

Article 47. Fiscal Year

The fiscal year of the Company shall commence on January 1st and end on December 31st of the same year.

Article 48. Accounting System

- 1. The Company shall use the Vietnamese Accounting Standards (VAS) or another accounting system approved by the Ministry of Finance.
- 2. The Company shall maintain accounting records in Vietnamese. It shall retain accounting documents in accordance with the type of business activities in which it engages. These records must be accurate, up to date, systematic, and sufficient to explain and justify the Company's transactions.
- 3. The Company shall use Vietnamese Dong (or a freely convertible foreign currency, subject to approval by the competent state authority) as the currency for accounting purposes.

CHAPTER XV

FINANCIAL STATEMENTS, ANNUAL REPORTS AND INFORMATION DISCLOSURE RESPONSIBILITIES

Article 49. Annual, Semi-Annual and Quarterly Financial Statements

- 1. The Company must prepare annual financial statements, which must be audited in accordance with the law. The audited annual financial statements must be disclosed in accordance with regulations on information disclosure in the securities market.
- 2. The annual financial statements must include full reports, appendices, and notes as required by corporate accounting laws. These statements must reflect the Company's operations honestly and objectively.
- The Company must prepare and disclose reviewed semi-annual financial statements and quarterly financial statements as required by laws on information disclosure in the securities market.

Article 50. Annual Reports

The Company shall prepare and disclose its Annual Report in accordance with the provisions of laws on securities and the securities market.

CHAPTER XVI

AUDITING OF THE COMPANY

Article 51. Auditing

- 1. At the Annual General Meeting of Shareholders, the Company shall appoint an independent auditing firm that is legally operating in Vietnam and approved by the State Securities Commission of Vietnam to audit listed companies, or approve a list of independent auditing firms and authorize the Board of Directors to select one of these firms to conduct the audit of the Company for the following fiscal year, based on terms and conditions agreed upon with the Board of Directors.
- 2. The audit report shall be attached to the Company's annual financial statements.
- 3. At the discretion of the Board of Directors, the auditor conducting the audit of the Company's financial statements may attend the General Meeting of Shareholders and shall be entitled to receive notices and other related information that shareholders are entitled to, and to express opinions at the General Meeting on audit-related matters.

CHAPTER XVII

COMPANY SEAL

Article 52. Company Seal

- 1. The Company's seal includes a physical seal made at a seal engraving facility or a digital signature seal in accordance with laws on electronic transactions.
- 2. The Board of Directors shall determine the quantity, form, content, and design of the Company's seal, as well as those of its branches or representative offices.
- 3. The management and retention of the Company's seal, including that of its branches or representative offices, shall be carried out in accordance with the Seal Management and Retention Regulation issued by the Director.

CHAPTER XVIII

DISSOLUTION

Article 53. Cases and Conditions for Dissolution of the Company

- 1. The Company may be dissolved under the following circumstances:
 - a. Pursuant to a resolution of the General Meeting of Shareholders;
 - b. Other cases as provided by law.
- 2. The dissolution of the Company shall comply with the conditions prescribed by Law.

Article 54. Procedures for Dissolution

The dissolution of the Company shall be conducted in accordance with the procedures prescribed by law.

Article 55. Liquidation

1. After a resolution on the Company's dissolution has been passed, the Board of Directors must establish a Liquidation Committee consisting of three members: two members appointed by the General Meeting of Shareholders and one member appointed by the Board of Directors from an independent auditing firm. The Liquidation Committee shall prepare its own operation regulations. Members of the Committee may be selected from

the Company's employees or independent experts. All costs related to liquidation shall be prioritized for payment before the Company's other debts.

- 2. The Liquidation Committee shall report to the Business Registration Authority on the date of its establishment and commencement of activities. From that point, the Committee shall represent the Company in all matters related to liquidation before Courts and administrative authorities.
- 3. Proceeds from the liquidation shall be paid in the following order:
 - a. Liquidation expenses;
 - b. Salary debts, severance pay, social insurance, and other employee benefits as per collective labor agreements and signed employment contracts;
 - c. Tax liabilities;
 - d. Other debts of the Company;
 - e. The remaining amount, after payment of items (a) through (d), shall be distributed to shareholders. Preferred shares shall be given priority in payment.

CHAPTER XIX

INTERNAL DISPUTE RESOLUTION

Article 56. Internal Dispute Resolution

- 1. In the event of a dispute or complaint related to the Company's operations or the rights and obligations of Shareholders under this Company Charter, the Law on Enterprises, or other legal provisions, between:
 - a. A Shareholder and the Company; or
 - b. A Shareholder and the Board of Directors, the Director, or other Executives.

The parties involved shall make every effort to resolve the dispute through negotiation and mediation. Unless the dispute involves the Board of Directors or the Chairperson of the Board, the Chairman of the Board shall preside over the dispute resolution process and require each party to present relevant issues within five (05) working days from the date the dispute arises. In case the dispute involves the Board of Directors or the Chairperson of the Board, the Shareholder shall have the right to appoint an independent expert to act as a mediator for the dispute resolution process.

- 2. If no mediation agreement is reached within sixty (60) days from the commencement of the mediation process, or if the mediator's decision is not accepted by the parties, either party may refer the dispute to Arbitration or a competent People's Court for resolution.
- 3. Each party shall bear its own costs related to negotiation and mediation procedures. The costs associated with dispute resolution at the Court or Arbitration shall be paid as per the decision of the Court or Arbitration.

CHAPTER XX

AMENDMENTS AND SUPPLEMENTS TO THIS COMPANY CHARTER

Article 57. Amendments and Supplements to this Company Charter

- 1. Amendments and supplements to this Company Charter must be reviewed and decided upon by the General Meeting of Shareholders.
- 2. In cases where there are legal provisions related to the Company's operations that are not covered in this Company Charter, or where new legal regulations differ from the provisions of this Company Charter, those legal regulations shall automatically apply and govern the Company's activities.

Chapter XXI

EFFECTIVE DATE

Article 58. Effective Date

- 1. This Company Charter consist of 21 sections, 58 articles, and 01 appendix, unanimously approved by the Annual General Meeting of Shareholders of Vietnam Machine Investment Development Joint Stock Company on [day] [month] 2025, and fully approved for its effectiveness. this Company Charter shall take effect from [day]/[month]/2025.
- 2. This Company Charter may be made in multiple copies, all of which have equal validity, with at least one copy retained at the Company's head office.
- 3. This Company Charter are the sole and official version of the Company and replaces all previous versions and amendments.
- 4. Copies or extracts of this Company Charter shall be valid only when signed by the Chairperson of the Board of Directors or at least half of the total number of Board members.

Signature of the Company's Legal Representative

46

APPENDIX 1

LIST OF BUSINESS LINES OF THE COMPANY

No.	Name of Business Lines	Code
1	Wholesale of computer, computer peripheral equipment and software (Excluding the exercise of the right to export, import, and distribute goods listed in the List of Goods for which foreign investors and foreign-invested economic organizations are not allowed to exercise export, import, and distribution rights)	4651
2	Wholesale of electronic and telecommunications equipment and supplies (Excluding the exercise of the right to export, import, and distribute goods listed in the List of Goods for which foreign investors and foreign-	4652
	invested economic organizations are not allowed to exercise export, import, and distribution rights) Wholesale of other machinery and equipment	
3	Details: Wholesale of machinery and equipment for mining, quarrying and construction; Wholesale of machinery, electrical equipment and electric materials; Wholesale of office machinery and equipment; Wholesale of medical equipment and machinery;	4659
	(Excluding the exercise of the right to export, import, and distribute goods listed in the List of Goods for which foreign investors and foreign-invested economic organizations are not allowed to exercise export, import, and distribution rights)	
4	Retail sale of computers, peripheral units, software and telecommunications equipment in specialized stores	4741
	(Excluding the exercise of the right to export, import, and distribute goods listed in the List of Goods for which foreign investors and foreign-invested economic organizations are not allowed to exercise export, import, and distribution rights)	
5	Organization of conventions and trade shows	8230
6	Repair of machinery and equipment	3312
7	Advertising (excluding tobacco advertising);	7310
8	Wholesale of motor vehicles and other motor vehicles Details: +Wholesale of small cars (with 9 or fewer seats) + Wholesale of other motor vehicles: passenger cars, 12 seats or more, including special-purpose vehicles such as ambulances. lorries, including special-purpose vehicles such as tank trucks, refrigerated trucks, trailers and semi-trailers. special-purpose motor vehicles: garbage trucks, road sweeper lorries, water spraying trucks, concrete-mixing trucks. vehicles whether or not fitted with overhead lifting equipment, used in factories, warehouses, airfields, wharfs, railway stations.	4511
9	Commission agents for automobiles and other motor vehicles	4513

	D / "-	
	Details: - Retail sale of automobiles (9 seats or fewer) Commission agents for other motor vehicles:	
	- passenger cars, 9 seats or more, including special-purpose vehicles such as ambulances, prisoner vehicles, funeral cars;	
	- lorries, including special-purpose vehicles such as tank trucks,	
	refrigerated trucks, trailers and semi-trailers; - special-purpose motor vehicles: tank trucks, rescue vehicles, fire trucks, garbage trucks, road sweeper lorries, water-spraying trucks, concrete-	
	mixing trucks, X-ray screening trucks etc The detailed business lines mentioned above exclude auction activities. Commission agents for other motor vehicles:	
	- passenger cars, 12 seats or more, including special-purpose vehicles such as ambulances, prisoner vehicles, funeral cars;	
	- lorries, including special-purpose vehicles such as tank trucks, refrigerated trucks, trailers and semi-trailers;	
	- special-purpose motor vehicles: tank trucks, rescue vehicles, fire trucks, garbage trucks, road sweeper lorries, water-spraying trucks, concrete-mixing trucks, X-ray screening trucks etc	
10	Sale of parts and accessories for motor vehicles and other motor vehicles Details: - Wholesale of parts and accessories for motor vehicles; Retail sale of motor car (with 9 or fewer seats) parts and accessories	4530
	Activities of commission agents for parts and accessories for motor vehicles and other motor vehicles (excluding auction activities)	
11	Freight transport by road	4933
12	Other passenger land transport	4932
13	Short-term accommodation activities	5510
14	Restaurants and mobile food service activities (excluding bar, karaoke and disco activities);	5610
15	Beverage serving activities (excluding bar business);	5630
16	Site preparation (Excluding mine detection, blasting services, and similar activities at construction sites);	4312
17	Other remaining business support service activities n.e.c.	8299
	Details: Import and export of goods traded by the Company (Excluding the exercise of the right to export, import, and distribute goods listed in the List of Goods for which foreign investors and foreign-invested economic organizations are not allowed to exercise export, import, and distribution rights)	
18	Activities auxiliary to financial service activities n.e.c	6619
, , , , , , , , , , , , , , , , , , ,	Details: Entrustment and supervision services based on fees and contracts (Excluding financial and securities activities)	
19	Inland passenger water transport	5021
20	Warehousing and storage	5210
21	Service activities incidental to water transportation (Excluding: establishment, operation, maintenance of maritime signals, public waters,	5222

	and shipping routes; surveying public waters, shipping lanes for maritime notice publication; hydrographic surveys and chart publications for waters, seaports, shipping channels, and routes; maritime safety publications; marine safety regulation in public waters and routes; maritime electronic information services; and marine pilotage services)	
22	Cargo handling	5224
23	Maintenance and repair of motor vehicles	4520
24	Other transportation support activities Details: logistics activities; - Forwarding of freight; - Arranging or organizing of transport operations by rail, road, sea or air - Logistics activities; - Issue and procurement of transport documents and waybills; - Activities of customs agents; - Activities of sea-freight forwarders; - Brokerage for ship and aircraft space;	5229
	- Other related activities such as: temporary crating for the sole purpose of protecting the goods during transit, uncrating, sampling, weighing of goods. Logistics services (excluding air transport and postal services). (For conditional business lines, the Enterprise shall only operate upon satisfying the conditions as prescribed by law.)	
25	Sale of motorcycles	4541
26	Sale of motorcycle parts and accessories	4543
27	Machining; treatment and coating of metals	2592
28	Manufacture of lifting and handling equipment	2816
29	Manufacture of tanks, reservoirs and containers of metal	2512
30	Sale, maintenance and repair of motorcycles	4542
31	Manufacture of agricultural and forestry machinery	2821
32	Manufacture of machinery for mining, quarrying and construction	2824
33	Manufacture of other special-purpose machinery Details: Manufacture of machinery for producing building materials	2829
	Manufacture of other special-purpose machinery n.e.c	9 8 ACM
34	- Manufacture of basic iron and steel	2410
35	Wholesale of agricultural machinery, equipment and supplies	4653
	(Excluding the exercise of the right to export, import, and distribute goods listed in the List of Goods for which foreign investors and foreign-invested economic organizations are not allowed to exercise export, import, and distribution rights)	
36	Building completion and finishing	4330
37	Renting and leasing of motor vehicles	7710
38	Specialized design activities Details: - Fashion design related to textiles, garments, footwear, jewelry, furniture,	7410

	interior decoration, other fashion products, as well as other personal and household goods; - Graph design services;	
	- Interior decoration activities.	
	Land transport of passengers by urban or suburban transport systems (except via bus)	4931
40	Wholesale of solid, liquid and gaseous fuels and related products (For conditional business lines, the Enterprise shall only operate upon satisfying the conditions as prescribed by law)	4661
	(Excluding the exercise of the right to export, import, and distribute goods listed in the List of Goods for which foreign investors and foreign-invested economic organizations are not allowed to exercise export, import, and distribution rights)	
4 1	Commission agents, brokers and auction agents	4610
	Details: Sales agency of goods (Excluding the exercise of the right to export, import, and distribute goods listed in the List of Goods for which foreign investors and foreign-invested economic organizations are not allowed to exercise export, import, and distribution rights)	(main)
$\overline{}$	Sea and coastal freight water transport	5012
43	Trading of own or rented property and land use rights	6810
j	(Excluding investment in construction of cemetery and graveyard infrastructure for the purpose of transferring land use rights associated with infrastructure)	
44	Real estate consultancy and brokerage and auctioning, land use right auctioning	6820
	Details: Real estate consultancy and brokerage	50 St. 50180
45	Security and commodity contracts brokerage	6612
	Details: Brokerage of commodity contracts	
46	Activities of insurance agents and brokers	6622
	Details: Insurance agency activities	
47	Other activities auxiliary to insurance and social insurance	6629
	Details: Support activities for insurance agents	
	Retail sale of small cars (with 9 or fewer seats)	4512
	Renting and leasing of other machinery, equipment and tangible goods without operator	7730
1	Details: Renting and leasing of construction machinery and equipment without operator	
;	Service activities incidental to rail transportation (Excluding management and operation of national railway and urban railway infrastructure invested by the State)	5221
1 1		
51	Service activities incidental to land transportation	5225

53	Construction of other civil engineering projects	4299
54	Construction of residential buildings	4101
55	Manufacture of parts and accessories for motor vehicles and other motor vehicles	2930
56	Manufacture of bodies (coachwork) for motor vehicles and other motor vehicles; manufacture of trailers and semi-trailers	2920